

The Director of Establishments,
The Treasury,
P.O. Box 591,
NAIROBI.

REPORT OF THE COMMISSION ON THE CIVIL
SERVICES OF THE EAST AFRICAN TERRITORIES, ETC.,
1953 - 1954.

KENYA GRADING TEAM REPORT.

1. We were appointed last November to examine and grade "all clerical and executive posts" within the Kenya Government Service and on the completion of our work we now present our report. It has not been possible within the time at our disposal to examine every post but we have examined a typical and generous sample within each department and have satisfied ourselves that we have been given adequate information on the duties and responsibilities of the posts we have had to grade on a "sample" basis.
2. We commenced our work before any of the recommendations of the Salaries Commission were known and in consequence it was found necessary to revise some of the work at a later date. While this has been costly in time it has ensured that all posts have been graded on exactly the same basis and the early start has been justified by this report being available very shortly after the publication of the Salaries Commission Report 1953/54. Our grading of the posts is shown in the appendix attached.
3. The exact field of our work was not defined. We reviewed the posts on the clerical scales and all senior posts other than those on the 'long scale' with a maximum of £1320. We did not review any professional or technical posts nor full time telephonist posts.
4. On receipt of Part II of the Report it was clear that the Commission had graded posts which had been examined by us. We have deleted such posts from our appendix except where our grading differed from that of the Commission.
5. Part I of the Report gives full information on the different salary scales. We did not concern ourselves with the new scale A posts and confined our review to those within the new scales B, C, D and E. Broadly speaking the Salaries Commission has decided into which scale (B.C. or E) a particular post should fall and has left it to the Grading

employed. To avoid any misunderstanding we should like to make it clear that :-

- (a) the posts graded by us were those appearing in the Colony's Estimates for the half year ended 30th June, 1954;
- (b) each post was graded according to its duties and responsibilities at the time of the examination; and
- (c) it was the post and not the holder of it that was graded.

12. It may be said that we did not spend much time in grading some of the posts and to this we agree. Within Scale E particularly the definitions are clear and we were assisted in making a speedy grading by having the duties of each post recorded. Additionally in some offices several of the staff were doing precisely the same work, while in others the work was almost identical with that in other offices which we had previously visited. In every case we satisfied ourselves that we had adequate information on which to base our grading.

13. We were asked by the Salaries Commission that when posts were graded other than in Scale E we should give each post a title. We have done this and we have endeavoured to apply the same title to posts which, while the duties may vary slightly as between departments, the general range of work is similar.

14. It would not be fitting to complete our report without expressing our appreciation of the help we received in the course of our visits. Generous assistance was afforded to us at all levels of staff and our task was made much the easier by this co-operation.

W. JOHNSTONE Chairman.

R. N. CUTHBERT Member.

E. C. A. ATHAYDE Member.

NAIROBI,
10th July, 1954.

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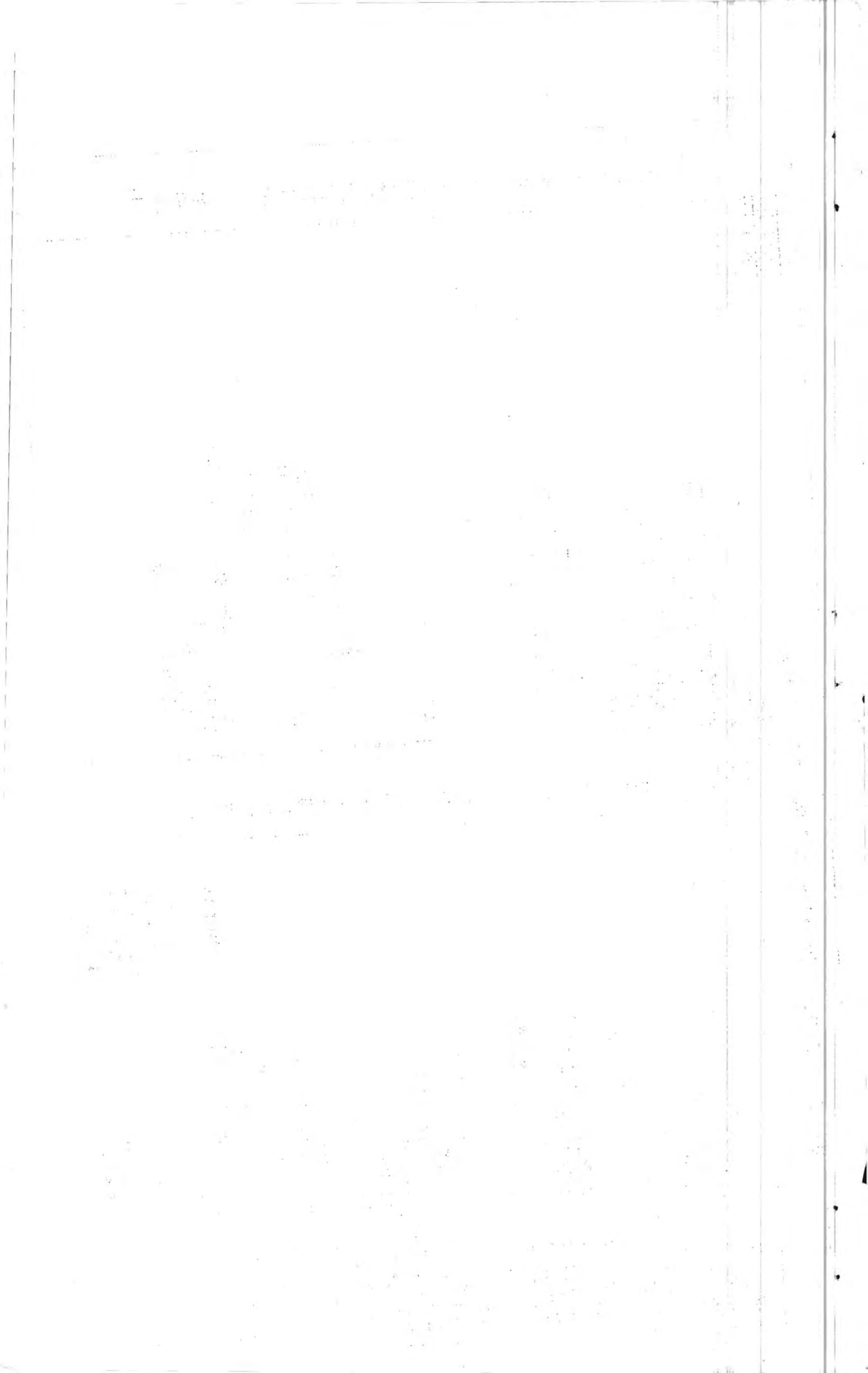
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KENYA GRADING TEAM REPORT - (Clerical and Executive Posts).

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THE GOVERNOR

GRADING OF POST

- 1 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
2	Assistant Private Secretaries	£560-15-650	2	C(W)4-3	Personal Secretaries Grade I.
1	Assistant Accountant	£670-20-690-25-840-30- -900	1	C.5-4	Accounts Officer
1	Clerk	A	1	E.1 & G(W)6	Stenographer Secretary
1	Temporary Stores and Accounts Clerk	B	1	E.4-3	

JUDICIAL DEPARTMENT

GRADING OF POST - 2 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Kenya Judiciary</u>				
2	Process Servers	£490-20-670	2	C.6-5	Senior Process Servers
13	Clerks	A	1 4 8	C(W)4-3 E1 & C(W)6 E.4-3	Personal Secretary Grade I Stenographer Secretaries
1	Accountant and Establishment Officer, Supreme Court.	£575-25-700	1	C.4-3	Personnel Officer
1	Senior Clerical Interpreter	B.Special	1	C.6-5	Senior Court Interpreter
1	Chief Clerk, Mombasa	B.Special	1	C.4-3	Chief Clerk, Supreme Court, Mombasa.
1	Assistant Accountant-Establishment Officer	B.Special	1	C.6-5	Accounts Assistant.
1	Chief Clerk, Supreme Court, Nairobi	B.Special	1	C.5-4	Chief Clerk, Supreme Court (Civil), Nairobi.
3	Chief Clerks, District Registry: Nakuru, Eldoret, Kisumu.	B.Special	3	C.6-5	
76	Clerical Interpreters	B.	1 1 1 1 1 15 52 4	C.5-4 C.6-5 C.6-5 C.6-5 C.6-5 E.2-1 E.4-3 E.6-5	Chief Clerk, Supreme Court (Criminal), Nairobi. Senior Court Interpreter. Chief Clerk, Resident Magis- trate's Court, Nairobi. Probate, Bankruptcy and Civil Appeal Assistant. Chief Court Clerk, Nyeri.

JUDICIAL DEPARTMENT (contd.)

GRADING OF POST - 3 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
	<u>Kenya Judiciary (contd.)</u>				
2	Librarians	B.	1 1	E. 4-3 E. 6-5	Library Clerk Library Clerk
6	Process Servers	£180-10-240-15-300	3 3	E. 4-3 E. 6-5	Process Servers Grade I. Process Servers Grade II.
52	Interpreters and Clerks	7-CI. 16-CII. 29-CIII	37 15	E. 4-3 E. 6-5	
22	Process Servers	5-CIII. 17-CIV	22	E. 6-5	Process Servers Grade II
	<u>Probation Services:</u>				
30	Assistant Probation Officers	20 - CII	5 25	E. 2-1 E. 4-3	Assistant Probation Officers, Grade I. Assistant Probation Officers, Grade II.
2	Clerks	B	1 1	E. 2-1 E. 4-3	
4	Clerks	C. III	1 3	E. 4-3 E. 6-5	

JUDICIAL DEPARTMENT (contd.)

GRADING OF POST - 4 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Court of Appeal for Eastern Africa:</u>				
3	Clerks	A.	1	C(W)4-3	Personal Secretary Grade I. Personal Secretaries Grade II
			2	C(W)5-4	
1	Clerk (Supernumerary)	A	1	C(W)5-4	Personal Secretary Grade II
1	Clerk of Court of Appeal for Eastern Africa	B. Special	1	C. 4-3	
3	Clerks	B	1	E. 2-1	
			2	E. 4-3	
1	Clerk (Supernumerary)	B	1	E. 4-3	

LEGISLATIVE COUNCIL

GRADING OF POST - 5 -

Estimates - 1954		Salary or Scale	No. of Posts	Grade	Re-designation of Post
Estb.	Post				
4	Palantype Operators	£456-16-552-20-672	4	C(W)5-4	
2	Palantype Transcribers	£480-15-540	2	C(W)5	
2	Clerks	B	1	E. 2-1	
			1	E. 4-3	
	Clerical Staff: 2 Clerks	A. II	1	C(W)6-5	Library Assistant
			1	C(W)6-5	Office Assistant

AUDIT DEPARTMENT

GRADING OF POST - 6 -

Estimates - 1954			No. of Posts.	Grade	Re-designation of Post
Esto.	Post	Salary or Scale			
1	Audit Superintendent	£575-25-700	1	C.4-3	Office Superintendent
6	Clerks	B. Special	6	C.5-4	Senior Examiners of Accounts
94	Clerks	B.	1	C.5-4	Accounts Officer
			21	C.6-5	Examiners of Accounts
			1	E.1 & C.6	Stenographer Secretary
			19	E.2-1	
			46	E.4-3	
			6	E.6-5	
2	Clerks	C. III	2	E.4-3	

OFFICE OF THE CHIEF SECRETARY

GRADING OF POSTS - 7 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
<u>Office of the Chief Secretary:</u>					
1	Confidential Secretary to the Chief Secretary	£456-16-552-20-672	1	C(W)4-3	Personal Secretary Grade I
2	Clerks	A	2	E.1& C(W)6	Stenographer Secretary
<u>Establishment Division:</u>					
1	Establishment Assistant	£276-12-348	1	E.2-1	Junior Establishment Assistant
1	Clerk	A	1	C(W)4-3	Personal Secretary Grade I.
2	Clerks	B. Special	2	C.5-4	Senior Establishment Assistants
15	Clerks	B	1	C.5-4	Senior Establishment Assistant
			1	C.6-5	Registry Assistant
			3	C.6-5	Establishment Assistant
			4	E.1& C.6	Stenographer Secretary
			4	E.4-3	
			2	E.6-5	
3	Clerks	2-CII. 1CIII	3	E.6-5	
<u>Reliefs:-</u>					
	1 Clerk	B	1	E.3-2	Pool Stenographer
	1 Clerk	C	1	E.6-5	

OFFICE OF THE CHIEF SECRETARY (contd.)

GRADING OF POSTS

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Posts
Services Common to All Members in the Law Courts Building:					
4	Clerks	A.	1	C.6-5	Registry Assistant
			3	E. 4-3	
1	Senior Accounts Clerk	B. Special	1	C. 5-4	Accounts Officer
10	Clerks	B	1	C.6-5	Office Assistant
			5	E. 4-3	
			4	E. 6-5	
2	Clerks	1-C. II 1C-IV	2	E. 6-5	

ADMINISTRATION

GRADING OF POST - 9 -

Estimates - 1954

Estb.	Posts	Salary of Scale	No. of Posts	Grade	Re-designation of Posts
	<u>General Staff.</u>				
18	District Revenue Officers	Grade I £690-25-840 Grade II £490-20-670	14 4	C.4-3 C.5-4	
20	Cashiers and Special Grade Clerks	B. Special	1 5 14	C.4-3 C.5-4 C.5-4	Office Superintendent Provincial Office Supervisors Cashiers
154	Clerks	B.	12	C.6-5	Cashiers: Thika, Nanyuki, Rehabilitation Nakuru, Thomson's Falls, Kitale, Kapsabet, Kilifi, Kwale, Voi, Lodwar, Narok and Kajiado.
			1	C.6-5	Estate Clerk, Lamu.
			4	C.6-5	District Clerks Kisumu, Kianbu, Machakos and Nairobi.
			1	C.6-5	Relief Cashier or District Clerk.
			50	E.2-1	
			3	E.3-2	
			81	E.4-3	
			2	E.6-5	
					Pool Stenographers

ADMINISTRATION (contd.)

GRADING OF POST - 10 -

Estimates - 1954

Estb.	Posts	Salary or Scale	No. of Posts	Grade	Re-designation of Posts
<u>Provincial Administration - Nyanza Province.</u>					
27	Clerks	5-CII. 16-CIII. 6-CIV	7 20	E. 4-3 E. 6-5	
22	Tax Clerks	2-CII 4-CIII 16-CIV	4 18	E. 4-3 E. 6-5	
5	Clerks	A	1 4	C(W)5-4 E. 1& C(W)6.	Personal Secretary Grade II Stenographer Secretary
<u>Provincial Administration - Rift Valley Province:</u>					
3	Clerks	A	1 1 1	C(W)5-4 E. 1& C. 6 E. 4-3	Personal Secretary Grade II Stenographer Secretary
21	Clerks	9-CII, 7-CIII, 5-CIV	6 15	E. 4-3 E. 6-5	
18	Tax Clerks	2-CII, 1-CIII, 15-CIV	18	E. 6-5	
<u>Provincial Administration - Central Province.</u>					
4	Clerks	A	1 2 1	C(W)5-4 E. 1& C. 6 E. 2-1	Personal Secretary Grade II Stenographer Secretary
23	Clerks	2-CI, 4-CII, 11-CIII 6-CIV	1 3 19	E. 2-1 E. 4-3 E. 6-5	

ADMINISTRATION (contd.)

GRADING OF POST - 11 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
<u>Provincial Administration - Central Province (contd.)</u>					
27	Tax Clerks	3-CII, 13-CIII, 11-CIV	3 24	E. 4-3 E. 6-5	
7	Clerks (Temporary)	C	7	E. 6-5	
<u>Provincial Administration - Coast Province:</u>					
1	Personal Assistant to District Commissioner, Mombasa.	£487	1	C(W)6-5	Office Assistant
1	Temporary Clerk	A	1	C(W)5-4	Personal Secretary, Grade II
1	Clerk to Kathi of Mombasa	B.II	1	E. 4-3	
14	Clerks	3-CII, 6-CIII, 5-CIV	4 10	E. 4-3 E. 6-5	
31	Tax Clerks	1-CII, 4-CIII, 26-CIV	2 29	E. 4-3 E. 6-5	
1	Liwali's Special Messenger	£120-6-180	1	E. 4-3	Liwali's Clerk
<u>Provincial Administration - Northern Province.</u>					
8	Clerks	2-CI, 1-CII, 2-CIII 3-CIV	1 4 3	E. 2-1 E. 4-3 E. 6-5	
23	Tax Clerks	5-CIII, 18-CIV	23	E. 6-5	

ADMINISTRATION (contd.)

GRADING OF POST - 12 -

Estb.	Estimates - 1954 Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Provincial Administration - Southern Province:</u>					
18	Clerks	3-CII, 12-CIII, 3-CIV	3 15	E. 4-3 E. 6-5	
9	Tax Clerks	1-CII, 2-CIII, 6-CIV	1 8	E. 4-3 E. 6-5	
<u>Provincial Administration - Nairobi Extra Provincial District:</u>					
1	Clerk	A	1	C(W)5-4	Personal Secretary Grade II
1	Clerk	C. II	1	E. 6-5	
8	Tax Clerks	5-CIII, 3-CIV	8	E. 6-5	
<u>Control of Kibera and Neighbouring Villages (Nairobi District):</u>					
1	Clerk	C. III	1	E. 6-5	
<u>Community Development Organization Headquarters.</u>					
1	Clerk	A	1	C(W)5-4	Personal Secretary Grade II
2	Clerks	C	1 1	E. 4-3 E. 6-5	

ADMINISTRATION (contd.)

GRADING OF POST - 13 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Posts	Salary or Scale			
	<u>Community Development Organization - Jeanes School, Kabete.</u>				
1	Accountant/Storekeeper	£610-20-690-25-790	1	C. 4-3	Bursar
1	Librarian	CIII	1	E. 4-3	Library Clerk
7	Clerks	2.CII, 5-CIII	2 5	E. 4-3 E. 6-5	
	Temporary Clerical Assistance:-				
	1 Clerk	A	1	E. 4-3	
	<u>E.A.School of Co-operation:</u>				
1	Assistant Co-operative Inspector	CII	1	E. 2-1	

DEPARTMENT OF INFORMATION

GRADING OF POST

- 14 -

Estimates - 1954

Estb.		Salary or Scale	No: of Posts	Grade	Re-designation of Post.
	<u>Administrative and General:</u>				
1	Office Superintendent and Accountant	£670-20-690-25-840- 30-900	1	B.5-2	Accountant.
3	Clerks	A	1 1 1	C(W)5-4 E.1&C(W)6 E.2-1	Personal Secretary Grade II Stenographer Secretary
1	Storekeeper/Technician	£255-15-450	1	C.6-5	Assistant Equipment Officer
2	Clerks	B.II	2	E.4-3	
8	Clerks	2-CII,4-CIII,2-CIV.	8	E.6-5	
	<u>Press Office:</u>				
1	Press Liaison Officer	C.I.	1	C.6-5	Press Liaison Assistant
2	Clerks	A	2	E.3-2	Pool Stenographers
	<u>Film and Photographic Section:</u>				
1	Clerk	A	1	C(W)6-5	Film and Photographic Library Assistant
	<u>African Information Services:</u>				
2	Clerks	A	1 1	E.1&C(W)6 E.3-2	Stenographer Secretary Pool Stenographer.

DEPARTMENT OF INFORMATION (contd.)

GRADING OF POST - 15 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary of Scale			
	<u>Publications Section:</u>				
1	Assistant Publications Officer	C. Special	1	C.6-5	
3	Publications Assistants	C. I	3	E.4-3	
1	Clerk/Translator	C. I	1	E.4-3	
	<u>Broadcasting Section:</u>				
1	Clerk	C. III	1	E.6-5	
	<u>Provincial Information Organizations- Nyanza Province:</u>				
1	Assistant Provincial Information Officer	M. I, M. II	1	C.6-5	Assistant Information Officer
1	Clerk	C. III	1	E.6-5	
	<u>Provincial Information Organizations- Coast Province:</u>				
1	Assistant Provincial Information Officer	£255-15-450	1	C.6-5	Assistant Information Officer
1	Publications Assistant	C. I	1	E.2-1	
1	Clerk	C. III	1	E.6-5	
	<u>Provincial Information Organizations- Central Province:</u>				
2	Provincial Information Officers	£630-20-690-25- -840-30-960	1	C.4-3	
			1	C.5-4	Information Officer
2	Assistant Provincial Information Officers	M. I - MII	2	C.6-5	Assistant Information Officers
1	Clerk	C. III	1	E.6-5	

DEPARTMENT OF INFORMATION (contd.)

GRADING OF POST - 16 -

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Provincial Information Organizations - Rift Valley Province:</u>					
2	Provincial Information Officers	£630-20-690-25- -840-30-960	1	C.4-3	Information Officer
			1	C.5-4	
2	Assistant Provincial Information Officers	ML. MII	2	C.6-5	Assistant Information Officers
1	Clerk	C. III	1	E.6-5	

POLICE DEPARTMENT

GRADING OF POST - 17 -

Estimates - 1954

Estb	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Clerical and other Staff:</u>					
1	Senior Accountant	£935-35-1005-45- -1095	1	B.1	
1	Accountant	£670-20-690-25-840- -30-900	1	B.5-2	
1	Assistant Accountant	£670-20-690-25-790	1	C.5-4	Accounts Officer
3	Office Superintendents	£670-20-690-25-840	3	C.5-4	
2	Clerks Executive Grade	£670-20-690-25-790	2	C.6-5	Office Assistants
1	Registry Superintendent (Female)	£536-16-552-20-672	1	C(W)6-5	Registry Assistant
59	Clerks	A	1	C.5-4	Office Superintendent
			3	C.6-5	Office Assistants
			2	C(W)5-4	Personal Secretary Grade II
			2	C(W)6-5	Palantype Operators
			7	E.1 & C(W)6	Stenographer Secretary
			6	E.3-2	Pool Stenographers
			2	E.2-1	
			35	E.4-3	
			1	E.6-5	

POLICE DEPARTMENT (contd.)

GRADING OF POST

- 18 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
1	Establishments and Records Officer	£575-25-700	1	C.4-3	Personnel Officer
1	Senior Pay Clerk	B. Special	1	C.6-5	Accounts Assistant
1	Clerk	B. Special	1	C.5-4	Assistant Personnel Officer
1	Senior Accounts Clerk	B. Special	1	C.6-5	Accounts Assistant
1	Clerk i/c Statistics and General Correspondence Section	B. Special	1	C.6-5	Office Assistant
1	Chief Stores Clerk	B. Special	1	C.5-4	Storekeeper Grade II.
1	Clerk i/c Vote Book Section	B. Special	1	C.6-5	Accounts Assistant
170	Clerks	B.	1	C.5-4	Office Superintendent
			1	C.6-5	Cashier
			2	C.6-5	Accounts Assistants
			12	C.6-5	Office Assistants
			22	E.2-1	Pool Stenographer
			1	E.3-2	
			87	E.4-3	
			39	E.6-5	
			2		
					Fingerprint Records
3		Fingerprint Classifiers (Female)			
33	Clerks	12-CII, 21-CIV	5	E.4-3	
			28	E.6-5	
5	Temporary Clerical Assistance	(3 Scale A, 2-Scale B)	1	C(W)5-4	Personal Secretary Grade II
			4	E.4-3	

POLICE DEPARTMENT (contd.)

GRADING OF POST - 19 -

Estimates - 1954		Salary or Scale	No. of Posts	Grade	Re-grading of Post
Estb.	Post				
<u>Traffic Branch:</u>					
1	Clerk	A	1	E. 3-2	Pool Stenographer
5	Clerks	B	2	E. 2-1	
			3	E. 4-3	
<u>Signals Branch:</u>					
5	Clerks	B	4	E. 4-3	
			1	E. 6-5	
<u>East African Railway Police:</u>					
1	Clerk	A	1	E. 4-3	Office Assistant
3	Clerks	B	1	C. 6-5	
			1	E. 4-3	
			1	E. 6-5	
<u>Port Police:</u>					
2	Clerks	B	1	E. 4-3	
			1	E. 6-5	
<u>Kenya Police Reserve:</u>					
1	Assistant Accountant	£670-20-690-25-790	1	C. 5-4	Accounts Officer
5	Clerks	A	5	E. 4-3	

POLICE DEPARTMENT (contd.)

GRADING OF POST - 20 -

Estimates - 1954		Salary or Scale	No. of Posts	Grade	Re-designation of Post
Estb.	Post				
26	<u>Kenya Police Reserve (contd.)</u>	B.	1 16 9	E. 2-1 E. 4-3 E. 6-5	
	Clerks				
	<u>Special Police Guards:</u>				
	Airfield Guards - one line item: 2 Clerks scale B		1 1	E. 2-1 E. 4-3	
	<u>Royal Naval Armament Depot M'Tongwe - one line item:</u>		1	E. 4-3	
	1 Clerk Scale B				
<u>Military Vote 6-5:</u>					
	Item under the control of the Police: Supplementary Police Force Northern Province (One line item):- 8 Clerks		6 2	E. 4-3 E. 6-5	

PRISONS DEPARTMENT

GRADING OF POST - 21 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Headquarters Staff:</u>					
1	Chief Accountant	£935-35-1005-45-1095	1	B.2	Accountant
1	Accountant	£670-20-690-25-840- -30-900	1	B.4-3	Deputy Accountant
1	Establishment and Records Officer	£575-25-700	1	C.4-3	Personnel Officer
1	Executive Officer Prisoners' Aid Society		1	C.5-4	
1	Assistant Storekeeper	£570-20-670	1	C.5-4	Storekeeper Grade II
3	Clerks	A	1	C(W)5-4	Personal Secretary Grade II
			1	E.1 & C(W)6	Stenographer Secretary
			1	E.4-3	
1	Clerk-in-Charge Prison Stores	B. Special	1	E.4-3	
1	Senior Accounts Clerk	B. Special	1	C.5-4	Accounts Officer
17	Clerks	B	1	C.6-5	Office Assistant
			4	E.2-1	
			8	E.4-3	
			4	E.6-5	
4	Clerks (Supernumerary)	B	3	E.4-3	
			1	E.6-5	

PRISONS DEPARTMENT (contd.)

GRADING OF POST - 22 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Training Staff:</u>				
3	Clerks	B.	3	E. 4-3	
	<u>Prisons, Detention Camp and Approved School Staff:</u>				
1	Head Clerk, Nairobi Prisons	B. Special	1	C. 6-5	Office Assistant.
22	Clerks	B.	3	E. 2-1	
			18	E. 4-3	
			1	E. 6-5	
	<u>Staff at Headquarters (over the establishment)</u>				
1	Clerk	A.	1	E. 4-3	
1	Clerk	B.	1	E. 4-3	

OFFICE OF THE MEMBER FOR AFRICAL AFFAIRS

GRADING OF POST - 23 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Clerk	A. Special	1	C(W)4-3	Personal Secretary, Grade I.
3	Clerk	A	3	E.1&C(W)6	Stenographer Secretary
1	Part-time Librarian	A	1	E.2-1	Library Clerk
2	Clerks	B.	1	C.6-5	Office Assistant
			1	E.4-3	

REGISTRAR OF CO-OPERATIVE SOCIETIES

GRADING OF POST - 24 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
3	Assistant Registrars	£570-20-690-25-840- -30-960	3	B.5-2	Co-operative Officers
1	Assistant Registrar	£300:300-15-420	1	B.5	Assistant Co-operative Officer
1	Senior Examiner of Accounts	£575-25-700	1	B.4-3	Accountant
1	Clerk	B	1	C.6-5	Office Assistant.
2	Senior Inspectors	C.I	2	E.2-1	
24	Inspectors	C.II	24	E.4-3	
3	Clerks	C.III	3	E.6-5	

OFFICE OF THE MEMBER FOR LEGAL AFFAIRS

GRADING OF POST - 25 -

Estimates - 1954		Salary or Scale	No. of Posts	Grade	Re-designation of Post
Estb.	Posts				
1	Clerk	A	1	E.1&C(W)6	Stenographer Secretary.
3	Clerks	B	1	C.5-4	Section Officer
			2	E.4-3	
1	Clerk	C. IV	1	E.6-5	

IMMIGRATION DEPARTMENT

GRADING OF POST - 26 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
3	Senior Immigration Officers	£865-35-1005-45- -1140	3	B.2	
10	Immigration officers	£570-20-690-25- -840	10	B.4-3	
7	Immigration Officers (Female)	£456-16-552-20- -672	7	B(W)5 ^β	Junior Immigration Officers
6	Clerks	A	1 1 4	C(W)5-4 E.1&C(W)6 E.4-3	Registry Superintendent Stenographer Secretary
1	Office Supervisor	£575-25-700	1	C.4-3	Office Superintendent
1	Immigration Officer	£180-10-240-15- -465	1	B.5	Junior Immigration Officer
1	Clerk	B. Special	1	C.6-5	Accounts Assistant
36	Clerks	B	3 17 16	E.2-1 E.4-3 E.6-5	
2	Clerks (Supernumerary)	B	2	E.6-5	

β Not performing full range of Immigration Officer duties.

LEGAL DEPARTMENT

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Clerk	A. Special	1	C(1)4-3	Personal Secretary Grade I
2	Clerks	A.	1	C(1)5-4	Personal Secretary Grade II
			1	E.1&C(1)6	Stenographer Secretary
1	Office Supervisor	£575-25-700	1	C.4-3	Office Superintendent
1	Clerk	B. Special	1	C.6-5	Office Assistant
4	Clerks	B.	1	E.1&C6	Stenographer Secretary.
			1	E.2-1	
			1	E.3-2	Pool Stenographer
			1	E.6-5	
	<u>Temporary Clerical Assistance:</u>				
	1 Clerk	A.	1	E.1&C(1)6	Stenographer Secretary
	2 Clerks	B.	2	E.4-3	
	1 Clerk	C.	1	E.6-5	

REGISTRAR GENERAL'S DEPARTMENT

GRADING OF POST - 28 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Accountant	£670-20-690-25-840	1	B. 4-3	
1	Accountant, Custodian of Enemy Property	£840	1	B. 5	Assistant Accountant
11	Clerks	A	3	C(W)6-5	Office Assistants
			1	E. 1&C(W)6	Stenographer Secretary
			2	E. 3-2	Pool Stenographer
			4	E. 4-3	
			1	E. 6-5	
1	Senior Examiner of Accounts	£575-25-700	1	B. 4-3	Bankruptcy and Estate Duty Officer
1	Registry Assistant	£575-25-700	1	C. 5-4	Companies Registry Officer
1	Cashier	B. Special	1	C. 6-5	
1	Clerk	B. Special	1	B. 5-4	Agent of the Public Trustee, Mombasa.
10	Clerks	B.	1	C. 6-5	Office Assistant
			2	E. 2-1	
			7	E. 4-3	
1	Clerk	C. II	1	E. 6-5	

OFFICE OF THE MEMBER FOR FINANCE AND DEVELOPMENT

GRADING OF POST - 29 -

Estimates - 1951

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Clerk <u>THE TREASURY.</u> <u>Secretary to the Treasury:</u>	A. Special	1	C(W)4-3	Personal Secretary Grade I.
1	Clerk <u>Finance Division:</u>	A. Special	1	C(W)4-3	Personal Secretary Grade I.
5	Clerks	..	5	E.1&C(W)6	Stenographer Secretaries
1	Clerk	B. Special	1	B.5-3	Estimates Officer
9	Clerks	B.	1 2 1 2 3	C.5-4 C.6-5 E1&C6 E.4-3 E.6-5	Section Officer Office Assistants Stenographer Secretary
2	Clerks <u>Accounts Division:</u>	C. IV	2	E.6-5	
11	Senior Accountants and Accountants	£550:550:620-35-760: -830-35-1005-45-1230	7 4	B.I B.5-2	Senior Accountants Accountants
1	Accountant (Supernumerary)	£550:550:620-35-760: -830-35-1005-45-1230	1	B.5-2	Accountant

THE TREASURY (contd.)

GRADING OF POST - 30 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Accounts Division (contd)</u>				
1	Officer i/c War Pensions	£1230	1	C.3-2	
1	Senior Stores Verifier	£840-30-900	1	B.3-2	
3	Stores Verifiers	£670-20-690-25-840	3	B.5-4	
9	Clerks Executive Grade (Assistant Accountants)	£670-20-690-25-790	4	B.5-2	Accountants
			3	C.5-4	Section Officers (Accounts)
			1	C.4-3	Chief Cashier
			1	C.5-4	Accounting Machines Officer
13	Clerks	"	1		(Graded in Agricultural Dept. accountant - B.5-3)
			1	C.5-4	Section Officer (Accounts)
			1	C(W)5-4	Personal Secretary Grade II
			1	E.2-1	
			9	E.4-3	
3	Temporary Clerks	"	3	E.4-3	
1	Establishment Assistant	£575-25-700	1	C.4-3	Personnel Officer (Pensions)
1	Assistant Accountant	£575-25-700	1	C.5-4	Section Officer (Accounts)
1	Loan and Investment Clerk	B. Special	1	C.5-4	Section Officer
1	Cashier, Nairobi District Treasury	B. Special	1	C.6-5	

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
	<u>Accounts Division (contd.)</u>				
1	Clerk-in-Charge, Records	B. Special	1	C.5-4	Registry Superintendent
1	Head Clerk (Pensions Division)	B. Special	1	C.6-5	Office Assistant
1	Cashier, Mombasa District Treasury	B. Special	1	C.5-4	
1	Clerk i/c Government Staff Provident Fund	B. Special	1	E.2-1	Clerk
84	Clerks	B.	1	C.6-5	Office Assistant(Relief)
			1	C.6-5	Currency Assistant
			1	C.6-5	Salaries Assistant
			7	E.2-1	
			63	E.4-3	
			11	E.6-5	
6	Clerks	1-CI, 1-CII,1-CIII 3-CIV	6	E.6-5	
12	Temporary Clerical Assistance		1	E.2-1	
			4	E.4-3	
			7	E.6-5	

INLAND REVENUE DEPARTMENT

GRADING OF POST - 52 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Post	Grade	Re-designation of Post
1	Senior Revenue Officer	£840-30-960	1	C.3-2	
1	Executive Officer, Central Poll Tax Registry	£840-30-960	1	C.4-3	
1	Examiner of Accounts	£670-20-690-25-840	1	C.5-4	Revenue Officer, Grade II
7	Revenue Officers	One@ £410-20-660 One@ £400-20-600 Five@ £670-20-690-25-840	3	C.4-3	Revenue Officers Grade I
			4	C.5-4	Revenue Officers Grade II
2	Inspectors of Licences and Taxes	£670-20-690-25-840	2	(Not graded - vacant)	
1	Supervisor, Central Poll Tax Registry	£670-20-690-25-840	1	C.5-4	
3	Clerks (Executive Grade)	£670-20-690-25-790	1	C.4-3	Chief Cashier
			2	C.5-4	Revenue Officer Grade II
33	Clerks	A	1	C.5-4	Personnel Officer
			1	C.5-4	Revenue Officer Grade II
			2	C.6-5	Office Assistant
			1	E.1&C(w)6	Stenographer Secretary
			3	E.2-1	
			1	E.3-2	Pool Stenographer
			24	E.4-3	
1	Supervisor, Licences and Taxes	£575-25-700	1	C.5-4	Revenue Officer Grade II
3	Clerks	B. Special	1	C.5-4	Revenue Officer Grade II
			1	C.6-5	Office Assistant
			1	C.6-5	Cashier

INLAND REVENUE DEPARTMENT (contd.)

GRADING OF POST - 33 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Inspector of Licences and Taxes	B. Special	1	C. 6-5	
36	Clerks	B.	2 20 14	E. 2-1 E. 4-3 E. 6-5	
1	Process Server	C. III	1	E. 6-5	
6	Clerks	1-CII, 1-CIII, 4-CIV	1 5	E. 4-3 E. 6-5	
4	Machinist	1-CIII, 3-CIV	4	E. 6-5	
24	Key Punch Operators	C. III	1 23	E. 4-3 E. 6-5	
	Temporary Clerical Assistance: 6 Clerks	A	1 4 1	E. 2-1 E. 4-3 E. 6-5	
	6 Clerks	B	2 4	E. 4-3 E. 6-5	
	9 Key Punch Operators/Machinists	C	9	E. 6-5	

PRICE CONTROL OFFICE

GRADING OF POST - 34 -

Estimates - 1954		Salary or Scale	No. of Posts	Grade	Re-designation of Post
Estb.	Post				
2	Deputy Price Controllers	£970	2	C.4-3	
3	Departmental Accounting Officers	£550-20-690-25-790	1 2	C.5-4 C.6-5	Assistant Price Controller Price Inspectors
1	Public Prosecutor	£900	1	C.4-3	Price Control Prosecutor
3	Clerks	A	1 2	E.1&C(w)6 E.4-3	Stenographer Secretary
6	Clerks	B.	2 3 1	C.6-5 E.4-3 E.6-5	Office Assistants
1	Clerk	C.III	1	E.4-3	

PUBLIC WORKS DEPARTMENT

GRADING OF POST - 35 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Administrative and General:</u>				
1	Establishment Officer	£790-25-840-30-900	1	B. 3-2	
10	Clerks	A	1 1 3 5	C(w)5-4 C.6-5 E.1&C(W)6 E.4-3	Personal Secretary Grade II Personnel Assistant Stenographer Secretaries
1	Establishment Clerk	B Special	1	C.6-5	Personnel Assistant
3	Chief Correspondence Clerks	B. Special	1 1 1	C.5-4 C.6-5 E.2-1	Office Superintendent Registry Assistant Clerk
51	Clerks	B.	1 2 2 8 37 1	C.6-5 C.6-5 C.6-5 E.2-1 E.4-3 E.6-5	Office Assistant Personnel Assistants Cashiers
69	Clerks	8-CI, 20-CII, 22-CIII 19-CIV	1 19 49	E.2-1 E.4-3 E.6-5	

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Accounts Branch:</u>				
1	Deputy Chief Accountant	£935-35-1005-45-1095	1	B. I.	
14	Assistant Accountants	£670-20-690-25-840- -30-900	1 7 6	B. 4-2 C. 4-3 C. 5-4	Accountant Accounts Officers Section Officers (Accounts)
3	Clerks	A	1 2	E. 1&C(W) E. 4-3	6. Stenographer Secretary
1	Assistant Accountant	£575-25-700	1	C. 5-4	Section Officer (Accounts)
1	Book-Keeper	B. Special	1	C. 6-5	Cashier
1	Chief Accounts Clerk	B. Special	1	C. 6-5	Accounts Assistant
1	Chief Salaries Clerk	B. Special	1	C. 6-5	Accounts Assistant
1	Hollerith Operator	£255-15-450	1	E. 4-3	Clerk
17	Clerks	B	4 13	E. 2-1 E. 4-3	
4	Clerks	C. IV	4	E. 6-5	
	<u>Buildings Branch:</u>				
3	Clerks	A	1 1 1	C. 6-5 E. 1&C(W) E. 4-3	Office Assistant 6. Stenographer Secretary

PUBLIC WORKS DEPARTMENT (contd.)

GRADING OF POST - 37 -

Estimates - 1954		No. of Posts	Grad	Re-designation of Post
Est	Post			
<u>Buildings Branch(contd.)</u>				
2	Clerks	B	E. 4-3	
1	Clerk	C. IV	E. 4-3	
<u>Roads Branch:</u>				
2	Clerks	A	E. 1&C()6	Stenographer Secretary
			E. 3-2	Pool Stenographer
6	Clerks	B	E. 2-1	
			E. 4-3	
8	Clerks	4-CIII, 4-CIV	E. 6-5	
<u>Materials Branch:</u>				
1	Clerk	A	E. 4-3	
2	Clerks	B	E. 2-1	
			E. 4-3	
<u>Mechanical Branch:</u>				
1	Transport Officer	£575-25-700	C. 4-3	
3	Clerks	A	C. 5-4	Section Officer(Accounts)
			E. 4-3	
4	Clerks	B	C. 6-5	Accounts Assistant
			E. 4-3	
2	Clerks	1-CIII, 1-CIV	E. 6-5	

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
	<u>Stores Branch:</u>				
1	Accountant	£670-20-690-25-840- -30-900-	1	C. 4-3	Accounts Officer
4	Senior Storekeepers	£670-20-690-25-840	3	C. 4-3	Storekeepers Grade I
			1	C. 5-4	Storekeeper Grade II
9	Assistant Storekeepers	£570-20-670	8	C. 5-4	Storekeepers Grade II
			1	C. 6-5	Assistant Storekeeper
1	Clerk	"	1	E. 3-2	Pool Stenographer
1	Chief Stores Clerk	B. Special	1	C. 5-4	Section Officer (Accounts)
1	Clerk	B. Special	1	C. 6-5	Office Assistant
27	Clerks	B.	2	E. 2-1	
			23	E. 4-3	
			2	E. 6-5	
20	Clerks	2-CI, 4-CII, 12-CIII 2-CIV	4	E. 4-3	
			16	E. 6-5	

PUBLIC WORKS DEPARTMENT (contd.)

GRADING OF POST - 38A -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Hydraulic Branch - Administrative and General:</u>				
4	Clerks	A.	1 1 1 1	C.6-5 E.2-1 E.3-2 E.4-3	Office Assistant Pool Stenographer
2	Clerks	B	1 1	E.4-3 E.6-5	
9	Clerks	1-CI, 1-CIII, 7-CIV	9	E.6-5	

PUBLIC WORKS DEPARTMENT (contd.)

GRADING OF POST - 39 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>Hydraulic Branch - Water Law Section:</u>				
1	Registrar of Water Rights	£840-30-960	1	C. 4-3	
1	Assistant Registrar of Water Rights	£670-20-690-25-790	1	C. 5-4	
	<u>Hydraulic Branch - Mombasa Water Supply:</u>				
14	Clerks	B	2 6 6	E. 2-1 E. 4-3 E. 6-5	
	<u>Electrical Branch:</u>				
2	Clerks	A	2	E. 3-2	Pool Stenographers
2	Clerks	B	2	E. 4-3	
	<u>Maintenance of Aerodromes etc.</u>				
4	Clerks	C. IV	1 3	E. 4-3 E. 6-5	
	<u>Langata Quarry:</u>				
1	Clerk	B.	1	E. 4-3	

OFFICE OF THE MEMBER FOR AGRICULTURE, ANIMAL HUSBANDRY AND NATURAL RESOURCES

GRADING OF POST - 40 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Secretary (Wheat Board part-time)	£880	1		Not Graded
6	Clerks	A	1	C(W)4-3	Personal Secretary Grade I
			1	C(W)5-4	" " " II
			4	E.1&C(W)6	Stenographer Secretary
1	Clerk (Wheat Board part-time)	A	1	E.4-3	
1	Clerk	B Special	1	C.5-4	Section Officers
3	Clerk	B	1	E.2-1	
			2	E.6-5	
1	Clerk	C. II	1	E.6-5	

SERVICES UNDER THE AUTHORITY OF THE MEMBER FOR AGRICULTURE, ANIMAL HUSBANDRY
AND NATURAL RESOURCES

GRADING OF POST - 41 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>BOARD OF AGRICULTURE</u>				
1	Secretary	£840-30-960	1	C. 3-2	
5	Clerks	A	2 1 2	E. 1&C(W)6 E. 2-1 E. 4-3	Stenographer Secretary
2	Temporary Clerks, District Production Committees and Sub-Committees		2	E. 3-2	Pool Stenographers
	<u>Water Resources Authority:</u>				
1	Secretary	£840-30-960	1	C. 3-2	
1	Clerk	A	1	E. 4-3	
	<u>Accounts:</u>				
1	Accountant	£670-20-690-25-840- -30-900	1	C. 5-4	Office Superintendent
1	Assistant Accountant	£670-20-690-25-840	1	C. 5-4	Accounts Officer
1	Clerk	A	1	E. 4-3	
2	Clerks	B	2	E. 4-3	

AGRICULTURAL DEPARTMENT

GRADING OF POST - 42 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
	<u>Administrative and General:</u>				
1	Accountant	£670-20-690-25-840- --30-900	1	B.1	Senior Accountant
1	Clerk (Female)	A. Special	1	C(W)5-4	Personal Secretary Grade II
14	Clerks	A.	1 1 3 3 2 4	C.5-4 C.6-5 E.1&C(W)6 E.3-2 E.2-1 E.4-3	Section Officer(accounts) Accounts Assistant Stenographer Secretary. Pool Stenographer
1	Librarian (Female)	£510-20-670	1	B(W)5-3	
1	Clerk	B. Special	1	C.5-4	Assistant Office Superintendent
4	Clerks	B	1 3	C.6-5 E.4-3	Cashier
4	Clerks	1-CI,2-CIII,1-CIV	4	E.6-5	
	<u>Research Services</u>				
	<u>Scott Agricultural Laboratories</u>				
4	Clerks	A	2 1 1	E.1&C(W)6 C.6-5 E.3-2	Stenographer Secretary Office Assistant Pool Stenographer
1	Clerk	C. II	1	E.6-5	

AGRICULTURAL DEPARTMENT (contd.)

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
	<u>General Investigational Work</u>				
10	Clerks	3-CII, 6-CIII, 1-CIV	3 7	E4-3 E6-5	
	<u>Coffee Services.</u>				
1	Office Assistant	£580-20-720	1	C. 5-4	Office Superintendent
1	Clerk	"	1	E. 4-3	
3	Clerks	2-CIII, 1-CIV	1 2	E. 4-3 E. 6-5	
	<u>Pyrethrum Services.</u>				
3	Clerks	1-CII, 2-CIII	1 2	E. 4-3 E. 6-5	
	<u>Sisal Services.</u>				
1	Clerk	CII	1	E. 4-3	
	<u>Plant Breeding Services:</u>				
2	Clerks	1-CII, 1-CIII	1 1	E. 4-3 E. 6-5	

AGRICULTURAL DEPARTMENT (contd.)

GRADING OF POST - 44 -

Estimates - 1954			No. of Post	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
<u>Pasture Research:</u>					
2	Clerks	A	1 1	C.6-5 E.2-1	Office assistant
7	Clerks	1-CII, 6-CIII	1 6	E.4-3 E.6-5	
<u>Horticulture:</u>					
3	Clerks	1-CII, 1-CIII, 1-CIV	1 2	E.4-3 E.6-5	
<u>Field Services:</u>					
2	Clerks	A. Special	2	C.5-4	Office Superintendent
2	Clerks	A	1 1	C.5-4 C.6-5	Office Superintendent Office assistant
5	Clerks	B.	1 2 1 1	C.6-5 E.4-3 E.6-5 E.1C(W)6	Office assistant Stenographer Secretary
5	Temporary Clerks	A	1 2 2	E.4-3 E.1&C(W)6 E.3-2	Stenographer Secretary Pool Stenographer
Over the Establishment:- 3 Clerks.					
			1 1 1	E.1&C(W)6 E.3-2 E.4-3	Stenographer Secretary Pool Stenographer

AGRICULTURAL DEPARTMENT (contd.)

GRADING OF POST - 45 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Posts
Estb.	Post	Salary or Scale			
	<u>Field Services (Contd.)</u>				
41	Clerks	4-CI, 7-CII, 23-CIII 7-CIV	3 15 23	E. 2-1 E. 4-3 E. 6-5	
	<u>Grading and Inspection Services:</u>				
1	Clerk	A	1	E. 2-1	
	<u>Soil Conservation - Headquarters:</u>				
1	Accountant	£670-840	1	C. 5-4	Accounts Officer
4	Clerks	A	1 2 1	C. 6-5 E. 2-1 E. 1&C(W)6	Stores Assistant Stenographer Secretary
5	Clerks	1-CI, 4-CIII	1 4	E. 4-3 E. 6-5	
	<u>Soil Conservation - European Advisory Services:</u>				
9	Clerks	2-CII, 4-CIII, 3-CIV	5 4	E. 4-3 E. 6-5	

AGRICULTURAL DEPARTMENT (contd.)

GRADING OF POST - 46 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Egerton Agricultural College:</u>					
1	Bursar	£580-20-720	1	C. 4-3	
1	Clerk	A	1	E. 3-2	Pool Stenographer
3	Clerks	1-CII, 2-CIV	1	E. 4-3	
			2	E. 6-5	

FOREST DEPARTMENT

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Administrative and General:</u>					
2	Office Assistants	£580-20-720	2	C.5-4	Office Superintendents.
1	Establishments and Records Officer	£536-16-552-20-672	1	C(W)4-3	Personnel Officer
1	Assistant Accountant	£670-20-690-25-790	1	B.4-3	Accountant
11	Clerks	A	1 1 2 2 1 1 3	C.4-3 C.6-5 C.6-5 E.1&C(W)6 E.2-1 E.3-2 E.4-3	Accounts Officer Stores Assistant Accounts Assistants Stenographer Secretaries Pool Stenographer
1	Examiner of Accounts	B.Special	1	C.6-5	Accounts Assistant
1	Seedsman	B.Special	1	E.2-1	
26	Clerks	B.	1 8 16 1	C.6-5 E.2-1 E.4-3 E.6-5	Cashier
43	Clerks	2-CII, 16-CIII, 25-CIV	14 29	E.4-3 E.6-5	
<u>A.D.C. Productive Forests:</u>					
7	Clerks	C. IV	7	E.6-5	
<u>Entomological Services:</u>					
1	Clerk	A	1	E.2-1	

GAME DEPARTMENT

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Administrative and General and Conservation of Game:</u>					
1	Clerk	A.	1	E. 1&C(W)6	Stenographer Secretary
1	Clerk	B. Special	1	C. 5-4	Office Superintendent
2	Clerks	B.	1	E. 2-1	
			1	E. 4-3	
<u>Fish Conservation - General</u>					
1	Clerk	A.	1	E. 3-2	Pool Stenographer
1	Clerk	B.	1	E. 4-3	
<u>Fish Conservation - Sea Fisheries:</u>					
1	Clerk	B.	1	E. 4-3	

VETERINARY SERVICES:

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
	<u>Administrative and General:</u>				
1	Accountant	£670-20-690-25-840- -30-900	1	B.3-2	Accountant
2	Storekeepers	£610-20-690-25-790	2	C.5-4	Storekeepers Grade II
1	Assistant Storekeeper	A	1	C.6-5	
18	Clerks	A	1	C.4-3	Personnel Officer
			1	C.5-4	Accounts Officer
			1	C(W)5-4	Personal Secretary Grade II
			3	C.6-5	Accounts Assistants
			3	E.1&C(W)6	Stenographer Secretaries
			3	E.2-1	
			2	E.3-2	Pool Stenographers
			3	E.4-3	
			1	E.6-5	
10	Clerks	2-CI,6-CIII,2-CIV	1	C.6-5	Personnel Assistant
			3	E.4-3	
			6	E.6-5	
	<u>Laboratory Services, Kabete:</u>				
1	Librarian	£510-20-670	1	E(W)5-3	
7	Clerks	3-CIII, 4-CIV	7	E.6-5	
	<u>Laboratory Services, Naivasha:</u>				
1	Clerk	A	1	E.4-3	

VETERINARY SERVICES (contd.)

GRADING OF POST - 50 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
29	<u>Field Services:</u> Clerks	4-CI, 8-CII, 9-CIII, 8-CIV	5 12 12	E. 2-1 E. 4-3 E. 6-5	
1	<u>Hides and Skins Improvement Services:</u> Clerk	A	1	E. 3-2	Pool Stenographer

OFFICE OF THE MEMBER FOR EDUCATION AND LABOUR

GRADING OF POST - 51 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
4	Clerks	A	1	C(W)4-3	Personal Secretary Grade I
			1	C(W)5-4	Personal Secretary Grade II
			2	E.1&C(W)6	Stenographer Secretaries
6	Clerks	B	3	C.6-5	Office Assistants
			1	E.1&C6	Stenographer Secretary
			2	E.4-3	

LABOUR DEPARTMENT

GRADING OF POST - 52 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Redesignation of Post
<u>Headquarters Section:</u>					
1	Registrar of Workmen's Compensation, Office Superintendent and Accountant	£790-25-840-30-960	1	B. 4-2	Registrar, Workmen's Compensation.
12	Labour Officers	£630-20-690-25-840-30-960	12	B. 4-2	
4	Assistant Labour Officers	£550-20-690-25-840	4	B. 5	
1	Labour Officer in Charge Trade Testing and Apprenticeship	£630-20-690-25-840-30-960	1	C. 4-3	Officer-in-Charge Trade Testing and Apprenticeship.
1	Assistant Labour Officer in Charge Trade Testing and Apprenticeship	£550-20-690-25-840	1	C. 5-4	Assistant Officer-in-Charge Trade Testing and Apprenticeship.
10	Clerks		1 3 1 4 1	C(w)5-4 E. 1&C(w)6 E. 2-1 E. 3-2 E. 4-3	Personal Secretary Grade II 6 Stenographer Secretaries Pool stenographers

LABOUR DEPARTMENT (contd.)

GRADING OF POST - 53 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
<u>Headquarters Section (contd.)</u>					
1	Assistant Accountant	B. Special	1	C.5-4	Accounts Officer
1	Statistical Assistant	B. Special	1	C.6-5	
23	Clerks	B.	7 15 1	E.2-1 E.4-3 E.6-5	
1	Assistant Industrial Relations Officer	£190:190:210-10- -240-12-360	1 3	C.5-4 C.6-5	Industrial Relations Assistants
2	Senior Inspectors	£276-12-348	4 11	E.2-1 E.4-3	Senior Inspectors Inspectors
13	Inspectors	£154-6-178-9-268			
5	Wage Inspectors	£154-6-178	5	Not Graded -(Vacant).	
43	Clerks	2-CI, 10-CII, 9-CIII 22-CIV	6 36 1	E.4-3 E.6-5	Telephone Operator -(To be graded)
<u>Resident Labour Inspectorate:</u>					
1	Labour Officer	£630-20-690-25-840- -30-960	1	B.4-2	
9	Assistant Labour Officers	£550-20-690-25-840	9	B.5	
<u>Employment Services Organization:</u>					
1	Labour Officer in Charge Employment Services	£630-20-690-25-840 -30-960	1	B.4-2	

LABOUR DEPARTMENT (contd.)

GRADING OF POST - 54 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Employment Services Organization (contd.)</u>					
1	Labour Officer African Labour Bureau and Labour Exchange	£630-20-690-25-840-30-960	1	B. 4-2	
1	Assistant Labour Officer, European Labour Bureau	£550-20-690-25-840	1	B. 5	
2	Clerks	B.	2	E. 4-3	
23	Africans in Charge, Labour Exchange Clerks and Exchange Overseers	1-CI, 9-CII, 4-CIII and 9-CIV	1 10 12	E. 2-1 E. 4-3 E. 6-5	Clerks
<u>Directorate of Manpower</u>					
1	Clerk	"	1	E. 3-2	Pool Stenographer
<u>Registration of Persons-Central Registration Office:</u>					
1	Registrar, Office Superintendent and Accountant	£790-25-840-30-960	1	C. 4-3	Registrar and Office Superintendent
2	Assistant Registrars	£580-20-720	2	Not Graded - Vacant	
3	Clerks	"	1 1 1	E. 3-2 E. 4-3 E. 6-5	Pool Stenographer

LABOUR DEPARTMENT (contd)

GRADING OF POST - 55 -

Estimates - 1954		Salary or Scale	No. of Posts	Grade	Re-designation of Post
Estb.	Post				
<u>Registration of Persons-</u>					
<u>Central Registration Office (contd.)</u>					
2	Assistant Registrars	B. Special	1	C. 6-5	Technical Post - to be graded.
28	Clerks, Finger Print	B.	28		Technical Posts - to be graded.
21	Clerks	B.	1	C. 6-5	Accounts Assistant
			2	E. 2-1	
			8	E. 4-3	
			4	E. 6-5	
			6		Technical Posts - to be graded.
6	Temporary Clerks	B.	6		Technical Posts - to be graded.
38	Clerks	2-CI, 7-CII, 10-CIII and 19-CIV	5	E. 4-3	
			32	E. 6-5	
			1		Telephone Operator - to be graded.
6	Clerks (Poll Tax)	C. IV	6	E. 6-5	
<u>District Registration Staff:</u>					
1	Clerk	B.	1	E. 4-3	
44	Clerks	C.	3	E. 4-3	
			41	E. 6-5	

COAST AGENCY

GRADING OF POST - 56 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Assistant Government Coast Agent	£715-25-840-30-900	1	C.3-2	
1	Shipping Assistant	£480-20-620	1	C.6-5	
1	Transport Clerk	B.Special	1	C.6-5	Transport Assistant
1	Clerk in Charge, Passages	B.Special	1	C.5-4	Passages Officer
1	Clerk in Charge Clearing and Forwarding	B.Special	1	C.4-3	Office Superintendent
14	Clerks	B.	2	C.6-5	Shipping Assistants
			2	E.2-1	
			10	E.4-3	
4	Clerks	1-CI, 3-CIII	1	E.4-3	
			3	E.6-5	
	<u>Temporary Clerical Assistance:</u>				
3	Clerks	B	3	E.4-3	

EDUCATION DEPARTMENT

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
	<u>Administrative and General:</u>				
1	Administrative Secretary	£550:550:620-35-760: 830-35-1005-45-1140	1	B.2-1	
1	Establishment Officer	£790-25-840-30-900	1	B.4-3	
1	Accountant	£670-20-690-25-840- -30-900	1	B.1	Senior Accountant
1	Examination Officer	£496:496:552-28-608: 664-28-804-36-912	1	B(7)3-2	
5	Office Assistants	£580-20-720	5	C.5-4	Office Superintendent
1	Attendance Officer	£295-15-460	1	C.6-5	
1	Clerk	A. Special	1	B.4-3	Accountant
18	Clerks	A.	1 5 1 6 5	C(W)5-4 E.1&C(W)6 E.2-1 E.3-2 E.4-3	Personal Secretary Grade II Stenographer Secretary Pool Stenographer
1	Clerk	B. Special	1	C.6-5	Accounts Assistant

EDUCATION DEPARTMENT (Contd.)

GRADING OF POST - 58 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or scale			
<u>Administrative and General (contd.)</u>					
8	Clerks	B.	1 7	C. 6-5 E. 4-3	Accounts Assistant
1	Officer in Charge Records	C. Special	1	C. 6-5	Registry Assistant
17	Clerks	3-CI, 4-CII, 9-CIII, 1-CIV	1 3 13	E. 3-2 E. 4-3 E. 6-5	Pool Stenographer
<u>European Education - Tuition:</u>					
9	Clerks	A.	2 2 4 1	C(J) 6-5 E. 2-1 E. 1&C(W) 6 E. 3-2	Office Assistant Stenographer Secretaries Pool Stenographers
<u>European Education - Boarding:</u>					
7	Clerks	A.	4 1 2	C(W) 6-5 E. 2-1 E. 3-2	Office Assistant Pool Stenographers
5	Clerks	B.	1 4	C. 6-5 E. 4-3	Office Assistant

EDUCATION DEPARTMENT (contd.)

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Asian Education:</u>					
1	Clerk	A	1	E. 1&C(W)6	Stenographer Secretary
1	Clerk	B. Special	1	E. 2-1	
36	Clerks	B.	16	E. 2-1	
			19	E. 4-3	
			1	E. 6-5	
<u>Arab Education - General:</u>					
1	Clerk	B.	1	E. 4-3	
2	Clerks	1-CIII, 1-CIV	1	E. 2-1	
			1	E. 4-3	
<u>African Education:</u>					
2	Clerks	A	1	E. 1&C(W)6	Stenographer Secretary
			1	E. 4-3	
1	Clerk	B	1	E. 2-1	
42	Clerks	7-CII, 23-CIII, 12-CIV	11	E. 4-3	
			31	E. 6-5	

EDUCATION DEPARTMENT (contd.)

GRADING OF POST - 60 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Trade and Technical Education:</u>					
1	Accountant	£670-20-690-25- -840-30-900	1	C.4-3	Accounts Officer
1	Storekeeper	£610-20-690-25-790	1	C.5-4	Storekeeper Grade II
1	Assistant Storekeeper	£570-20-670	1	C.6-5	
4	Clerks	A	1 3	E.1&C(W)6 E.3-2	Stenographer Secretary Pool Stenographer
1	Storekeeper	C.III	1	E.4-3	Stores Clerk
1	Welfare Assistant	C.III	1	E.4-3	Welfare Clerk
10	Clerks	4-CII, 6-CIII	6 4	E.4-3 E.6-5	

PRINTING AND STATIONERY

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Administrative & General:</u>					
4	Clerks	A	1 2 1	E. 2-1 E. 4-3 E. 1&C(w)6	Stenographer Secretary
1 6	Accounts and Establishment Clerk Clerks	B. Special B	1 1 3 1 1	C. 5-4 E. 2-1 E. 4-3 E. 6-5	Personnel Officer Telephone Operator - to be graded.
<u>Stationery Stores and Publications:</u>					
1	Storekeeper	B. Special	1	C. 4-3	Storekeeper Grade I
5	Clerks	B	5	E. 4-3	
<u>Lithography Division:</u>					
1	Clerk	B	1	E. 4-3	

OFFICE OF THE MEMBER FOR HEALTH LANDS AND LOCAL GOVERNMENT

GRADING OF POST - 62 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Posts
Estb.	Post	Salary or Scale			
1	Accountant	£670-20-690-25-840- -30-900	1	B. 4-3	Accountant
5	Clerks	A	1	C(W)4-3	Personal secretary Grade I
			1	E.1&C(W)6	Stenographer Secretary
			3	E. 3-2	Pool Stenographers
4	Clerks	B	1	C.6-5	Office Assistant
			2	E. 4-3	
			1	E. 6-5	
2	Clerks	C. IV	2	E. 6-5	

SERVICES UNDER THE AUTHORITY OF THE MEMBER FOR HEALTH LANDS AND LOCAL GOVERNMENT

GRADING OF POST

- 63 -

Estimates - 1954		Salary or scale	No. of Posts	Grade	Re-designation of Post
Estb.	Post				
	<u>European and Asian welfare:</u>				
2	Social Welfare Officers (Female)	One at: £504-16-552-20-672- -24-768	1	B(W)4-3	
		One at: £390-20-490	1	B(W)5-4	
1	Social Welfare Officer (Female)	£300-10-320-12-380-15-440- -20-460	1	B(W)5-4	
1	Learner Case Worker	£370-15-460	1	D	
	<u>African Housing:</u>				
1	Clerk	C.III	1	E. 4-3	

LOCAL GOVERNMENT DEPARTMENT

GRADING OF POST - 64 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Post	Grade	Re-designation of Post
6	Clerks	A	1	C(w)5-4	Personal Secretary Grade II
			1	E.1&C(w)6	Stenographer Secretary
			3	E.3-2	Pool Stenographers
			1	E.4-3	
2	Audit Clerks	A	2	C.5-4	Audit Officers
3	Audit Clerks	B	1	E.2-1	
			2	E.4-3	
1	Clerk	C.II	1	E.6-5	

LANDS DEPARTMENT

GRADING OF POST - 65 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
3	Land Officers	£970-35-1005-45-1140	1	B.3-2	
1	Assistant Recordkeeper	£740-20-800	1	C.6-5	
4	Registrars of Titles	£550:550:620-35-760: 830-35-1005-45-1050	4	B.5-2	
1	Office Superintendent	£670-20-690-25-840	1	C.4-3	Personnel Officer
1	Accountant	£670-20-690-25-900	1	C.4-3	Accounts Officer
1	Chief Clerk	£740-20-800	1	C.6-5	Office Assistant
3	Section Assistants	£480-20-620	3	E.4-3	Clerks
24	Clerks		1 4 1 3 14 1 1	C(7)5-4 E.1&C(7)6 E.2-1 E.3-2 E.4-3 C.6-5 C.5-4	Personal Secretary Grade II Stenographer Secretaries Pool Stenographers Accounts Assistant. Land Title Registry Super- intendent
2	Chief Clerks (Land Registry, Nairobi and Mombasa)	B. Special	1	C.5-4	Office Superintendent.
45	Clerks	B	1 1 3 36 4	C.6-5 C.6-5 E.2-1 E.4-3 E.6-5	Cashier Office Assistant
5	Clerks	1-CII, 2-CIII, 3-CIV	6	E.6-5	

GOVERNMENT CHEMIST'S DEPARTMENT

GRADING OF POST - 66 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Clerk	A	1	C(W)6-5	Office Assistant.

MEDICAL DEPARTMENT

GRADING OF POST - 67 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
<u>Administrative and General:</u>					
1	Accountant	£670-20-690-25-840- -30-900	1	B.1	Senior Accountant
1	Clerk Executive Grade (Assistant Accountant)	£670-20-690-25-790	1	B.4-3	Accountant
2	Hospital Secretaries	£670-20-690-25-840- -30-900	1	C.3-2	(Vacant)
1	Assistant Medical Storekeeper	£530-20-690-25-715	1	C.5-4	Deputy Medical Storekeeper
1	Officer-in-Charge of Records (Female)	£480-15-540	1	C()6-5	Registry Assistant
14	Clerks	..	1	C.4-3	Personnel Officer
			1	C()5-4	Personal Secretary Grade II
			2	E.1&C()6	Stenographer Secretaries
			2	E.2-1	
			8	E.4-3	
1	Senior Pay Clerk	B. Special	1	C.5-4	Section Officer (Accounts)
1	Clerk in Charge African Establishments	B. Special	1	C.5-4	Assistant Personnel Officer
1	Senior Clerk, King George VI Hospital, Nairobi.	B. Special	1	C.6-5	Office Assistant
1	Senior Clerk, Native Civil Hospital, Mombasa	B. Special	1	E.2-1	Clerk

MEDICAL DEPARTMENT (contd.)

GRADING OF POST - 68 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
41	Clerks	B	1	C.6-5	Accounts Assistant
			1	C.6-5	Cashier
			1	C.6-5	Assistant Storekeeper
			2	C.6-5	Office Assistants
			9	E.2-1	
			24	E.4-3	
		3	E.6-5		
91	Clerks	5-CI, 20-CII, 31-CIII 35-CIV	3	C.6-5	Office Assistants
			29	E.4-3	
			59	E.6-5	
18	Hospital Storemen	2-CII, 6-CIII, 10-CIV	18	E.4-3	Stores Clerks
<u>Medical Division:</u>					
10	Assistant Hospital Superintendents	£530-20-690-25-715	3	C.4-3	Hospital Superintendents
			7	C.5-4	
2	Hospital Superintendents	£670-20-690-25-840	2	C.4-3	
<u>Laboratory Division:</u>					
1	Librarian (Female)	£510-20-670	1	B.5-3	
1	Assistant Hospital Superintendent	£530-20-690-25-715	1	C.5-4	

TOWN PLANNING

GRADING OF POST - 69 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Clerk	A	1	C.6-5	Office Assistant
<u>SURVEY DEPARTMENT</u>					
1	Office Superintendent	£670-20-690-25-840- -30-900	1	C.4-3	Office Superintendent
1	Survey Record Officer	£580-20-720	1	C.5-4	
5	Clerks		1	C.6-5	Office Assistant
			1	C.6-5	Transport Labour Assistant
			1	E.2-1	
			1	E.4-3	
			1	E.1&C(1)6	Stenographer Secretary
5	Clerks	B	1	C.6-5	Assistant Storekeeper
			1	E.2-1	
			1	E.3-2	Pool Stenographer
			2	E.4-3	
7	Clerks	1-CIII, 6-CIV	7	E.6-5	

OFFICE OF THE MEMBER FOR COMMERCE AND INDUSTRY

GRADING OF POST -- 70 --

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
5	Clerks	A	1	C(W)4-3	Personal Secretary Grade I Stenographer Secretaries
4	Clerks	B.	4	El&C(W)6	
			2	C.6-5	Office Assistant
			1	E.4-3	
			1	E.6-5	
<u>TRANSPORT LICENCING BOARD</u>					
1	Secretary	£670-20-690-25-840	1	C.5-4	
4	Clerks	B	1	E.2-1	
			2	E.4-3	
			1	E.6-5	
	Temporary Clerical Assistance				
	2 Clerks	B	2	E.6-5	

CENTRAL RENT CONTROL BOARD

GRADING OF POST - 71 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
1	Deputy Chairman and Executive Officer		1	C.3	
1	Assessment Officer		1	C.4-3	
1	Secretary		1	C.6-5	
1	Chairman's Secretary		1	E.1&C(W)6	Stenographer Secretary
4	Clerks		2	E.4-3	
			2	E.1&C(W)6	Stenographer Secretary
1	Accounts Clerk		1	E.4-3	
3	Clerks	G	3	E.6-5	
1	Process Server		1	E.6-5	

EUROPEAN SETTLEMENT ORGANIZATION

GRADING OF POST - 75 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
1	Assistant Estate Agent	£550-20-690-25-840- -30-900	1	C. 5-3	Estate Agent
1	Senior Accountant	£830-35-1005-45-1230	1	B. 4-3	Accountant
2	Accountants (1954/55 Estimates)	£670-20-690-25-840- -30-900	1 1	C(W)6-5 E. 4-3	Accounts Assistant <i>clerk.</i>
8	Clerks	A	1 5 2	C(W)6-5 E. 3-2 E. 4-3	Office Assistant Pool Stenographers
2	Clerks	C	2	E. 6-5	

DEPARTMENT OF TRADE AND SUPPLIES

GRADING OF POST - 74 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
1	Deputy Director	£1150	1	C.2	
9	Executive Officers	6 @ £670-20-690-25-840- -30-900	6	C.4-3	
		3 @ £536-16-552-20-672- -24-720	3	C(7)4-3	
9	Clerks		1	C.6-5	Accounts Assistant
			1	C(7)5-4	Personal Secretary Grade II
			1	E.1&C()6	Stenographer Secretary
			1	E.2-1	
			4	E.3-2	Pool Stenographers
			1		Telephone Operator - to be graded
31	Clerks	B.	1	C.6-5	Office Assistant
			1	E.2-1	
			15	E.4-3	
			14	E.6-5	
2	Clerks	C.III	2	E.6-5	

MINES AND GEOLOGICAL DEPARTMENT

GRADING OF POST - 73 -

Estimates - 1954

Estb.	Post	Salary or Scale	No. of Posts	Grade	Re-designation of Post
4	Clerks	A	1 1 2	E.1&C(7)6 E.2-1 E.3-2	Stenographer Secretary Library Clerk Pool Stenographers
3	Clerks	B	2 1	E.2-1 E.4-3	
3	Clerks	1-CII,1-CIII,1-CIV	1 2	E.4-3 E.6-5	
<u>WEIGHTS AND MEASURES DEPARTMENT</u>					
7	Assistants	C. III	7	E.6-5	
1	Clerk	C. III	1	E.4-3	

COAST RENT CONTROL BOARD

GRADING OF POST - 72 -

Estimates - 1954			No. of Posts	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
1	Secretary Executive Officer	£720	1	C.4	Stenographer Secretary
1	Assistant Executive Officer	£456	1	C.6-5	
1	Stenographer	£420	1	E.1&C(1)6	
1	Rent Control Inspector	C. II	1	E.4-3	
2	Court Clerks	C	2	E.6-5	
2	Clerks	C	1	E.4-3	
			1	E.6-5	
2	Process Servers	C	2	E.6-5	

DEVELOPMENT

GENERAL WORKS STAFF - (P.W.D.)

GRADING OF POST - 76 -

Estimates - 1954		No. of Posts	Grade	Re-designation of Post
Estb.	Post			
	<u>Administrative and General:</u>			
10	Clerks	A	1 3 3 3 C. 5-4 C. 6-5 E. 3-2 E. 4-3	Stores Records Officer Office Assistants Pool Stenographers
81	Clerks	B	1 1 54 19 1 C. 6-5 E. 2-1 E. 4-3 E. 6-5	Cashier Telephone Operator - To be graded
40	Clerks	CIII and CIV	6 34 E. 4-3 E. 6-5	
5	Filing Clerks	C. IV	5 E. 6-5	
	<u>Accounts Branch:</u>			
17	Assistant Accountants	£670-20-690-25-840	17 C. 5-4	Section Officers (Accounts)
1	Assistant Accountant (Supernumerary)	£670-20-690-25-840	1 C. 5-4	Section Officer (Accounts)

DEVELOPMENT

GENERAL WORKS STAFF - (PWD) (Contd.)

GRADING OF POST - 77 -

Estimates - 1954		Salary or Scale	No. of Posts	Grade	Re-designation of Post
Estb.	Post				
<u>Accounts Branch (contd.)</u>					
2	Clerks	A	1	C.5-4 E.4-3	Section Officers(Accounts)
			1		
42	Clerks	B	30	E.4-3	
			12	E.6-5	
2	Key Punch Operators	₹180-10-230	2	E.6-5	
8	Clerks	C.III	8	E.6-5	
2	Key Punch Operators	C.III or CIV	2	E.6-5	
2	Filing Clerks		2	E.6-5	
<u>Building Branch:</u>					
7	Clerks	A	1	C.4-3	Executive Officer Pool Stenographer
			5	E.3-2	
			1	E.4-3	
2	Clerks	B	1	C.6-5	Assistant Storekeeper
			1	E.4-3	
1	Clerk	CIV	1	E.6-5	
2	Filing Clerks	CIV	2	E.6-5	

DEVELOPMENT

GENERAL WORKS STAFF -(PWD)- (Contd.)

GRADING OF POST - 78 -

Estimates - 1954		Salary of Scale	No. of Posts	Grade	Re-designation of Post
Estb.	Post				
	<u>Roads Branch:</u>				
2	Clerks	A	1	E.2-1	
			1	E.4-3	
6	Clerks	B	4	E.4-3	
			2	E.6-5	
6	Clerks	CIII and CIV	6	E.6-5	
2	Filing Clerks	C.IV	2	E.6-5	
	<u>Mechanical Branch:</u>				
1	Clerk	A	1	E.4-3	
3	Clerks	B	1	E.4-3	
			2	E.6-5	
2	Clerks	CIII	1	E.6-5	
			1	Telephone Operator - to be graded	
	<u>Stores Branch:</u>				
5	Senior Storekeepers	£670-20-690-25-840	3	C.5-4	Storekeepers Grade II
			2	C.6-5	Assistant Storekeepers
1	Assistant Accountant	£670-20-690-25-840	1	C.5-4	Section Officer(accounts)

DEVELOPMENT

GENERAL WORKS STAFF -(PWD)- (Contd.)

GRADING OF POST - 79 -

Estimates - 1954		Salary or Scale	No. of Posts.	Grade	Re-designation of Post
Estb.	Post				
	<u>Stores Branch (contd.)</u>				
5	Assistant Storekeepers	£570-20-670	1 4	C. 5-4 C. 6-5	Storekeeper Grade II
25	Clerks	B	23 2	E. 4-3 E. 6-5	
18	Clerks	CIII and CIV	18	E. 6-5	
2	Filing Clerks	C. IV	2	E. 6-5	
	<u>Hydraulic Branch:</u>				
2	Clerks	A	2	E. 4-3	
1	Clerk	C. III	1	E. 6-5	
2	Filing Clerks	C. IV	2	E. 6-5	
	<u>Electrical Branch:</u>				
1	Clerk	A	1	E. 4-3	
1	Clerk	B	1	E. 4-3	

DEVELOPMENT

AGRICULTURAL DEPARTMENT

GRADING OF POST - 80 -

Estimates - 1954			No. of Post	Grade	Re-designation of Post
Estb.	Post	Salary or Scale			
<u>Soil Conservation - European Operational Services:</u>					
1	Accounts Clerk	£536-16-552-20-632	1	E. 2-1	Clerk
5	Clerks	"	3	E. 2-1	Pool Stenographer
			1	E. 3-2	
			1	E. 4-3	
2	Clerks	C.	2	E. 6-5	
<u>Dam Construction:</u>					
2	Clerks	C.	2	E. 6-5	
<u>VETERINARY SERVICES.</u>					
<u>Livestock Marketing Organization:</u>					
1	Secretary/Accountant	£550:550:620-35-735- -35-830-35-1005-45- -1230	1	B. 4-3	Accountant
1	Clerk (Female)	"	1	E. 4-3	
3	Clerks	CIII	3	E. 6-5	
<u>Tsetse Fly Survey and Control - Field Services:</u>					
1	Assistant Accountant	£670-20-690-25-840	1		Vacancy - Not graded
3	Clerks		3	E. 6-5	

DEVELOPMENT

GEOLOGICAL SURVEY DEPARTMENT

GRADING OF POST - 81 -

Estimates - 1954

Estb.	Post	Salary or scale	No. of Post	Grade	Re-designation of Post
1	Technical Office Accountant	£550-20-690-25-715	1	C.5-4	Accounts Officer
2	Clerks	B	2	E.4-3	