

SPECIAL ISSUE

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REPUBLIC OF KENYA

KENYA GAZETTE SUPPLEMENT

NAIROBI CITY COUNTY ACTS, 2019

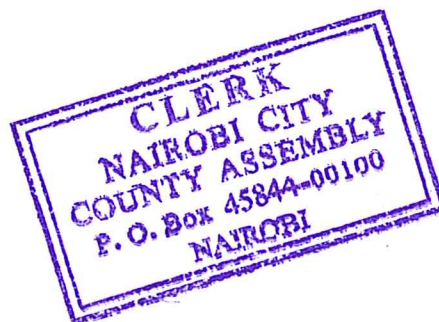
NAIROBI, 23rd May, 2019

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THE NAIROBI CITY COUNTY TRADE LICENSING ACT, 2019

No. 2 of 2018

Date of Assent: 16th May, 2019

Date of Commencement: See Section 1

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THE NAIROBI CITY COUNTY TRADE LICENSING ACT, 2019

AN ACT of the Nairobi City County Assembly to provide for grant of trade licences within Nairobi City County and for connected purposes

ENACTED by the Nairobi City County Assembly as follows—

PART 1—PRELIMINARY PROVISIONS

Short title

1. This Act may be cited as the Nairobi City County Trade Licensing Act, 2019.

Interpretation

2. In this Act unless the context otherwise requires—

“authorized officer” means an officer appointed under section 23;

“business” means any commercial activity conducted for the purpose of facilitating such buying and selling of goods and services with a clear definition of operating times or trade and includes exempted businesses;

“committee” means the Trade Licensing Appeals Committee established under section 13 of this Act;

“Director of Trade Licensing” means an officer appointed under section 6 of this Act;

“County Executive Committee Member” means the County Executive Committee Member for the time being responsible for matters relating to trade;

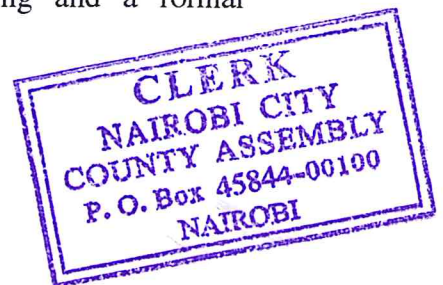
“directorate” means the Directorate of Trade Licensing established under section 5 of this Act;

“e-Commerce” means any form of transaction or business conducted electronically through the internet;

“hawker” means a person who, whether on his or her own account sells goods by retail other than in trading premises or in a market established by the County;

“licence holder” means a person or entity granted a licence by the Director of trade licensing to operative a trade within the County;

“profession” means a paid occupation governed and regulated by a professional body which involves prolonged training and a formal qualification;



“provisional licence” means a licence issued by the Director of trade licensing after application to allow a trader to continue operating the business or trade before the issuance of the main trade licence;

“sector” means the sector responsible for trade at the time;

“specified goods” means any goods or good of any particular class, declared as such under this Act;

“street vendor” means a person who offers goods or services for sale to the public without having a permanently built structure but with a temporary static structure or mobile stall;

“trade licence” means a licence granted under this Act to conduct business within the County.

“trade” means any business whereby goods, services, wares, merchandise or provisions are sold in any trading premise or in any other manner including electronically, through the internet whether by retail or wholesale for which a licence is required under this Act”

“trading premises” means and includes shops or premises used for a retail trade or business;

“trader” means a person who buys and sells goods and services within Nairobi City County;

“trading premises” means and includes shops or premises used for a retail trade or business.

Application

3. This Act shall apply to all persons who trade or have businesses in Nairobi with the exemption of professions.

Objects of the Act

4. The objects of this Act are to provide for a legal framework for

- (a) provision of business licence management functions as spelt out in part 2 of the Fourth Schedule of the Constitution of Kenya, 2010;
- (b) provision of a legal basis for the implementation of the County Business Plan;
- (c) provision of a conducive environment for fair business practices;
- (d) assignment of roles and responsibilities of various County officers in the directorate;

- (e) control and regulation of business practices and management in the County; and
- (f) provision of an enabling regulatory framework which promotes growth and development in the sector, promotes self-regulation by trading associations and ensures accountability.

PART II—ADMINISTRATION OF TRADE LICENCES

Establishment of the Directorate of Trade Licensing

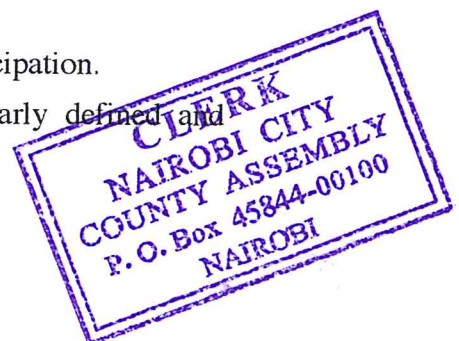
5. (1) There is established a Directorate of Trade Licensing responsible for matters relating to trade.

(2) The Directorate shall be responsible for—

- (a) issuing trade licences;
- (b) advising the County Executive Committee Member on classification of businesses and trades;
- (c) advising the County Executive Committee Member on matters affecting development of County trading relationships;
- (d) ensuring compliance with the provisions of this Act;
- (e) carrying out inspections for the purpose of this Act;
- (f) advising the County Executive Committee Member on appropriate policy on trade matters and trade licensing;
- (g) monitoring the implementation of the provisions this Act;
- (h) performing such other functions as may be assigned by the County Executive Committee Member.

(3) The Directorate shall be guided by the following principles including—

- (a) The regulation of licensable activities in order to set minimum standards relating to such activities and to ensure—
 - (i) national unity;
 - (ii) public safety and hygiene;
 - (iii) environmental protection;
 - (iv) inclusion of marginalized trading populations, including hawkers and street vendors; and
 - (v) promotion of transparency and public participation.
- (b) Licences shall be issued on the basis of clearly defined and transparent criteria.



Director of Trade Licensing

6. (1) There shall be a Director of Trade Licensing who shall be appointed by the County Public Service Board.

(2) The Director of Trade Licensing shall be the head of the Directorate.

(3) A person shall be eligible for appointment as a Director of Trade Licensing if the person—

- (a) possesses a university degree in any area related to trade, business or commerce from university recognized by the Commission for University Education;
- (b) has at least 3 years' experience working in trade, business, commerce or business management;
- (c) is a person of integrity and meets the requirements of Chapter 6 of the Constitution of Kenya; and
- (d) is not convicted of any criminal offence whose penalty does not exceed six (6) months.

Powers of the Director of Trade Licensing

7. The Director of Trade Licensing shall have power to—

- (a) approve or reject applications for licences under this Act;
- (b) issue licences under this Act and any other legislation applicable;
- (c) suspend licences issued under this Act; and
- (d) cancel licences issued under this Act.

Requirement for a licence

8. (1) A person who intends to operate any business or trade within the County shall obtain a trade licence.

(2) A person who operates a trade or business without a trade licence commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings one hundred thousand or to imprisonment for a term not exceeding six months or to both such fine and imprisonment.

Application for licence

9. (1) An application for the grant of a trade licence shall—

- (a) be lodged with the Directorate of Trade Licensing;
- (b) be in the approved form;

- (c) contain such information and be accompanied by such documents as are required by the approved form;
- (d) be signed in a manner specified in the approved form; and
- (e) be accompanied by the prescribed application fee in the First Schedule.

(2) An application may be made in an electronic format approved by the Directorate.

(3) The Directorate may, before dealing with an application, require the applicant to furnish such additional information or documents as is necessary to enable the application to be dealt with.

(4) The Directorate shall keep and maintain an updated database of all licence holders.

(5) The prescribed application fee shall not be refundable.

Hawkers and Street Vendors Licence

10. (1) No person shall trade as a hawker or a street vendor unless he or she is in possession of a valid hawker or street vendor's licence granted to him or her for that purpose by the Directorate unless they operate a business exempted from licensing under this Act.

(2) The licence described in sub-section (1) shall be in such form as may be prescribed and shall be granted subject to the following conditions—

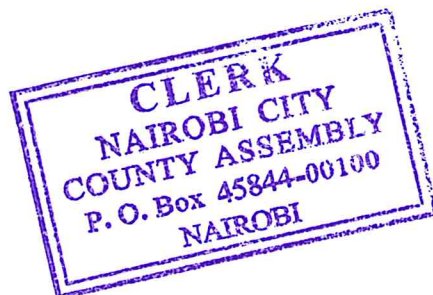
- (a) the kind of goods which may be hawked;
- (b) the area within which the hawking shall be operated;
- (c) the hours during which the goods may be hawked, and such other conditions as licensing authority may think fit to impose.

Consideration of an application

11. (1) The Director of Trade Licensing shall consider an application for a trade licence within fourteen days.

(2) An application may be rejected if—

- (a) the trade or business is not lawful;
- (b) the premises on which it is proposed to be established is unfit for the purpose; and
- (c) any other matter as may be prescribed.



Grant of licence

12. (1) Where the Director of Trade Licensing is satisfied that an applicant meets the requirements set out under section 9, the officer shall grant the trade licence.

(2) The Director of Trade Licensing may impose such conditions, which shall be endorsed on the licence as may be necessary for the trade.

(3) The Director of Trade Licensing may reject an application which does not meet the requirements of this Act.

(4) The Director of Trade Licensing shall communicate, in writing, a decision to grant or reject an application within fourteen days.

(5) Where the decision of the Director of Trade Licensing is to reject an application, the communication shall state the reasons.

Appeals

13. (1) There is established the Trade Licensing Appeals Committee comprising of the following persons—

- (a) the Director responsible for Trade and Enterprises Development who shall be the chairperson to the committee;
- (b) an officer designated by the County Executive Committee Member for the time being responsible for finance;
- (c) the Director of Revenue;
- (d) the County Attorney; and
- (e) the Director of Markets.

(2) The Members of the Committee shall be appointed on such terms and conditions as the County Executive Committee Member may determine.

(3) The County Executive Committee Member shall designate a member of the committee to be the secretary to the committee.

(4) The members shall serve in the committee for a period of five years and shall not be eligible for reappointment

(5) A person aggrieved by a decision of the Director of Trade Licensing shall within seven days appeal in writing to the Committee against the decision.

(6) The Committee may, where it entertains a notice of appeal, decide the appeal by—

- (a) confirming the decision of the Director of Trade Licensing;
- (b) varying the decision; or
- (c) quashing the decision;

(7) The Committee shall consider the appeal within fourteen (14) days after receipt of the appeal and make recommendations to the Executive Committee Member.

(8) The Committee shall regulate its own procedure.

Licence to apply to one trade

14. A trade licence granted under this Act shall apply to one business or trade.

Renewal of licence

15. (1) A holder of a trade licence may, before the expiry of the licence or at a prescribed date, apply for renewal of the licence in the prescribed form and pay the prescribed renewal fees.

(2) The Director of Trade Licensing shall only grant an application for renewal of a trade licence if the applicant;

(a) has complied with all the laws relating to health, hygiene and safety applicable to the trade licence; and

(b) has paid the licence fees in arrears for the previous and current year in full to the collector of Revenue.

Validity of a licence

16. (1) The licence fees payable under this Act shall be as prescribed and shall be payable either annually, quarterly or half yearly.

(2) A provisional licence may be granted to an applicant by the Directorate of Trade Licensing and shall be valid for a maximum period of three months.

(3) An annual licence shall be valid for a period of twelve months from the date of issue.

(4) Every licence shall be authenticated by the Director of Trade Licensing or such person as may be designated by the Director of Trade Licensing.

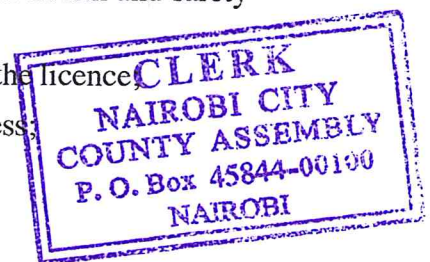
Cancellation or suspension of a licence

17. (1) The Director of licensing shall suspend or cancel a licence where—

(a) the conduct of the business is detrimental to the health and safety of persons;

(b) the licence holder has breached a condition in the licence;

(c) the licence holder is operating an illegal business.



- (d) the licence was fraudulently acquired; or
- (e) the licence holder fails to comply with the requirements of this Act.

(2) Where a licence is suspended, the Director of Trade Licensing shall issue a notice to the licence holder stating the reasons for the suspension, the conditions for reinstatement and the period under which the licence shall remain suspended.

(3) Where a licence is cancelled, the Director of Trade Licensing shall issue a notice to the licence holder stating the reasons for the cancellation.

(4) Where a licence is suspended or cancelled, the Director of Trade Licensing or a designated officer shall confiscate the licence and the licence holder shall cease to conduct the business.

(5) A person who contravenes the provisions of this section commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings one hundred thousand.

Reinstatement of a licence

18. The Director of Trade Licensing may reinstate a trade licence where the holder complies with the conditions set out in this Act.

Transfer of a licence

19. (1) A trade licence holder who sells, leases or otherwise disposes off the business or trade specified in the licence, shall apply in writing to the Director of Trade Licensing for transfer of the licence.

(2) The transfer of a licence shall not be valid, unless the Director of Trade Licensing approves the transfer.

Display of licence

20. (1) The licence holder shall cause it to be displayed in a conspicuous place within the business premises.

(2) The licence holder shall produce it whenever an authorized officer requires him or her.

(3) A licence holder who contravenes the provisions of this section commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings ten thousand.

Licence defaced or lost

21. (1) The holder of a licence, which is lost or defaced, may apply to the Director of Trade Licensing for issuance of a duplicate licence.

(2) The Director of Trade Licensing may require such reasonable fees, as may be prescribed, to be paid before issuing a duplicate licence.

Register

22. (1) The Director of Trade Licensing shall maintain a register of all licences issued under this Act.

(2) The Register shall contain such information as may be prescribed and which is not confidential.

(3) The Register shall be available for inspection by the public during official working hours.

PART III—ENFORCEMENT

Authorized officers

23. (1) The County Executive Committee Member shall designate such number of officers within the Directorate to be authorized officers for the purpose of this Act.

(2) An authorized officer shall be responsible for ensuring compliance with the provisions of this Act.

Inspection

24. An authorized officer shall have the power to enter any business premises for which an application under this Act has been made and to enter any premises for which a license has already been issued under this Act for the purpose of carrying out inspections.

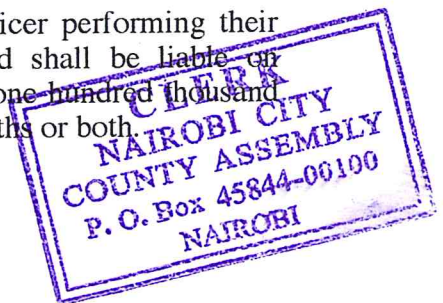
Powers of authorized officers

25. (1) In carrying out inspection under this Act, an authorized officer shall have power to—

- (a) enter any premises;
- (b) carry out inspection of the business premises or documentation; and
- (c) require a person to produce such document as may be necessary for inspection.

(2) An authorized officer shall produce an identity card and certificate issued under section 22 for inspection by the licence holder and shall carry out his duties with due diligence.

(3) A person who hinders or obstructs an officer performing their duties under this section commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings one hundred thousand or to imprisonment for a term not exceeding six months or both.



PART IV – GENERAL PROVISIONS**Offences and penalties**

26. (1) A person who willfully refuses to give information or to produce any document required to be produced or gives false or misleading information, commits an offence and is liable on conviction, to a fine not exceeding Kenya shillings fifty thousand or to imprisonment for a term not exceeding three months, or both.

(2) A person who forges or alters a licence without authority commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings fifty thousand or to imprisonment for a term not exceeding three months, or both.

(3) A person who fails or neglects to renew a licence as required and continues to operate the business or trade commits an offence and shall be liable on conviction to a fine not exceeding Kenya shillings fifty thousand or to imprisonment for a term not exceeding three months, or to both.

General penalty

27. A person who commits an offence, for which there is no express penalty, shall be liable on conviction to a fine not exceeding Kenya shillings thirty thousand.

Regulations

28. (1) The County Executive Committee Member may make regulations for the better carrying into effect of this Act.

(2) Without prejudice to the generality of this section, the regulations may prescribe—

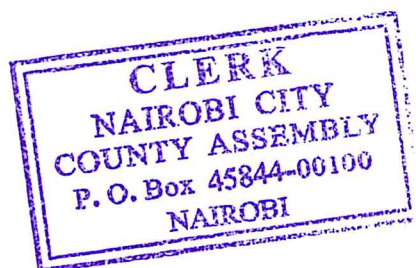
- (a) application forms;
- (b) procedure for application of licence;
- (c) procedure for inspections;
- (d) procedure for cancellation of trade licences;
- (e) publication of notices and documents;
- (f) procedure and format for electronic and e-commerce applications;
and
- (g) information that shall be contained in the register under section 22.

Saving provision

29. (1) A trade licence or business permit which was force or valid prior to the enactment of this Act, shall continue to be valid as if it was issued under this Act, and shall exist on such terms and conditions as may be set under this Act.

(2) Any person who was authorized to trade within Nairobi City County on the basis of an approved trade licence before the coming into force of this Act shall make a fresh application to the Directorate of trade licensing upon expiry of the licence currently in possession.

(3) The Provisions of Schedules 2.2, 2.3, 2.4, 2.5, 2.6, 2.7 and 2.8 made under section 2 of the Nairobi City County Revenue Act, 2015 are repealed.



FIRST SCHEDULE
[Section 9]

1.1. GENERAL TRADERS SHOPS AND RETAIL SERVICES

This category includes traders, wholesalers, hypermarkets, departmental stores, supermarkets, showrooms, boutiques, exhibitions, retail shops, chemists, take-away, butcheries, kiosks

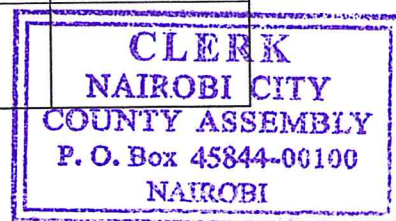
Hyper-supermarket: Over 100 employees / Over 5001 sq.m		150,000
Mega-supermarkets / Wholesalers: 50 -100 employees / 3001 - 5000 sq.m		100,000
Large trader shop or retail service: 21- 50 employees / 300 - 3000 sq.m / prime location		50,000
Medium trader shop or retail service: 5 - 20 employees / 50 - 3000 sq.m / fair location		20,000
Small trader shop or retail service: Up to 4 employees / less than 50 sq.m / far away location		5,000
Kiosk: Light or temporary construction less than 5 sq.m		4,000
Other general merchant shop and retail service		4,000

1.2. TRANSPORT STORAGE AND COMMUNICATIONS

Includes maritime and airlines / international carriers / freight forwarders / operation of taxis, matatus, buses, lorries, planes, boats / driving school / tours / safari operator - owned and hired vehicles. Fixed line and wireless communication providers / IT support companies / private vehicles parking / petrol stations / storage facilities / cold storage facilities. Publishing companies, e.g. newspapers, books, texts / radio / TV broadcasters / film producers.

Mega transport company: Over 50 vehicles & / or premises over 1000 sq.m		160,000
Large transport company: 30 - 50 vehicles & / or premises of 500 - 1000 sq.m		100,000
Medium transport company: 6 - 30 vehicles & / or premises of 300 - 500 sq.m		36,000
Small transportation company: 2 - 5 vehicles & / or premises of 50 - 300 sq.m		25,000
Other transportation company: 1 vehicle / up to 50 sq.m		15,000
Independent transport operator: 1 vehicle / 1 Taxi & not in an office		7,000
Large petrol filling station: over 6 pumps or with garage / workshop and spares retail shop		30,000

Medium petrol filling station: 4 - 6 pumps or with garage / workshop or spares retail shop		20,000
Small petrol filling station: Up to three pumps and without garage / workshop or retail shop		10,000
Large cold storage facility: Over 1000 sq.m		70,000
Medium cold storage facility: From 101 - 1,000 sq.m		30,000
Small cold storage facility: Up to 100 sq.m		15,000
Large storage facility: Over 5000 sq.m go down / warehouse liquid storage tanks complex		60,000
Medium storage facility: From 1000 - 5000 sq.m		30,000
Large private vehicles parking: Capacity; over 100 vehicles		500,000
Medium private vehicles parking: Capacity; 51 - 100 vehicles		300,000
Small private vehicles parking: Capacity; 1 - 50 vehicles		200,000
Small storage facility: Up to 1000 sq.m		15,000
Mega communications company: Over 100 employees & / or premises over 1500 sq.m		200,000
Super large communications company: 61 - 100 employees & / or premises of 1001 - 1500 sq.m		200,000
Large communications company: -over 50 employees & / or premises of 500 - 1000 sq.m		100,000
Medium communications company: 21 - 50 employees & / or premises of 300 - 500 sq.m		60,000
Small communications company: 1 - 20 employees & / or premises of 1 - 300 sq.m		40,000
Other transport, storage and communications		10,000
Large Transport Network Companies (Uber, Taxify, Little Cab et al) capacity over 100 vehicles	Per annum	300,000
Medium Transport Network Companies (Uber, Taxify, Little Cab et al) :Capacity 51-100 vehicles	Per annum	100,000
Small Transport Network Companies (Uber, Taxify, Little Cab et al) capacity 1-50 vehicles	Per annum	50,000
FINANCIAL SERVICES		
Bank Head office/branch/money lender/hire purchase/Sacco/co-operative ATM machines/Mortgage providers/Money transfer and bank agency		



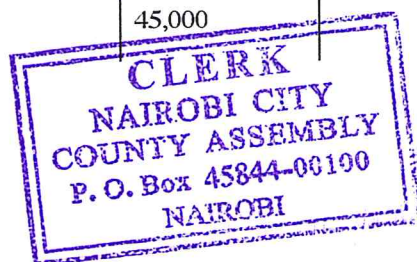
Money transfer agents and bank agency :over 2 tellers		15,000
Other financial services with 1 teller for money transfer /bank agency		7,000
Other transport, storage and communications		10,000

1.3. ACCOMMODATION AND CATERING

Includes international hotels / tourist camps / outside catering / lodging houses / restaurants / bars / eating houses / tea & coffee houses / butcheries with meat roasting & or soup kitchen facilities / membership clubs / nightclubs & casinos

Large high standard lodging house / hotel D class with over 100 rooms		200,000
Medium high standard lodging house / hotel D class with 41 to 100 rooms		140,000
Small high standard lodging house / hotel D class with up to 40 rooms		70,000
Large lodging house with restaurant and / or bar B/C class basic standard with over 15 rooms		55,000
Medium lodging house with restaurant and / or bar B/C class basic standard with 6 to 15 rooms		45,000
Small lodging house with restaurant and / or bar B/C class basic standard with up to 5 rooms		35,000
Large lodging house B/C class basic standards with over 15 rooms		70,000
Medium lodging house B/C class basic standard with 6 to 15 rooms		45,000
Small lodging house B/C basic standard with up to 5 rooms		35,000
Large fully serviced and furnished apartments: Over 10 apartments		120,000
Medium fully serviced and furnished apartments; from 6-10apartments		90,000
Small fully serviced and furnished apartments: from 1-5 apartments		70,000
Mega restaurant with bar / membership club with over 70 members/ customers		100,000
Large restaurant with bar / membership club with 31 - 70 customers / members		50,000
Medium restaurant with bar / membership club with 11 - 30 members / customers		30,000
Small restaurant with bar / membership club; Up to 10 customers / members		20,000

Mega eating house / snack bar / tea house / outside catering / hotel with no lodging or alcohol served with over 50 customers	35,000
Large eating house / snack bar / tea house / outside catering / hotel with no lodging or alcohol served with 20 - 50 customers	25,000
Medium eating house; snack bar / tea house / no lodging or alcohol served; 6 - 20 customers	20,000
Small eating house; snack bar / tea house / hotel with no lodging or alcohol served; Up to 6 customers	15,000
Butchery with roast meat and / or soup kitchen	15,000
Large bar / traditional beer seller; Over 50 customers	20,000
Medium bar / traditional beer seller; 16 - 50 customers	15,000
Small bar / traditional beer seller; Up to 50 customers	10,000
Large night club / casino; Over 500 sq.m	100,000
Medium night club / casino; 100 - 500 sq.m	60,000
Small night club / casino; Up to 100 sq.m	40,000
Other catering and accommodation	10,000
Mega agricultural producer, processor, dealer, exporter with over 60 employees	100,000
Large agricultural producer, processor, dealer, exporter with 36 - 60 employees	80,000
Medium agricultural producer, processor, dealer, exporter with 11 - 35 employees	40,000
Small agricultural producer, processor, dealer, exporter with 4 - 10 employees	25,000
Other agricultural producer, processor, dealer, exporter with over up to 3 employees	20,000
Large mining or natural resources extraction operation with over 50 employees	200,000
Medium Mining or Natural Resources Extraction operation with 4- 50 employees	100,000
Small mining or natural resources extraction operation with upto 3 employees	50,000
Other agricultural, forestry and natural resources exploitation; 1 person acting individually	45,000



1.4. TECHNICAL AND FINANCIAL SERVICES

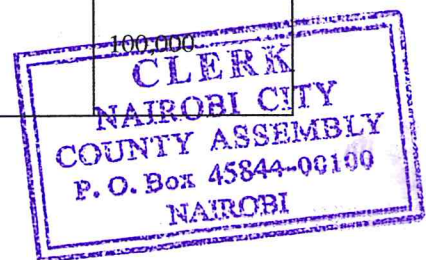
Data processing / liaison offices / landlord or care taker offices / secretarial support / agencies / clearing & forwarding / import & export / bookmaking / casinos / international affiliation / cleaning services / cybercafés / bureaux / security services etc. / bank head office / branch / money lender / hire purchase / real estate / property developers / SACCO / co-operative societies

Large financial services including Saccos and co-operative societies with over 25 employees & / or premises over 300 sq.m		150,000
Medium financial services including Saccos and co-operative societies with 6 – 24 employees & / or premises of 100 – 300sq.m		95,000
Small financial services including Saccos and co-operative societies with up to 5 employees & / or premises up to 100sq.m		65,000
Other financial services including financial consultants / creditors / loans on assets firms with no money accounts / 1 person acting individually etc.		40,000
Money points / ATMs / money machines separate from branch / office (per ATM)		50,000
Large Financial Agent and M-PESA; Over 5 outlets/Tellers separate from Branch office (per A.T.M)		30,000
Medium Financial Agent and Mpesa: from 2-5 outlets/Tellers		20,000
Small financial agent and Mpesa: Up to 1 outlet/Teller		10,000
Large cyber cafes / bureaux with over 20 computers / machines		30,000
Medium Cyber cafes / bureau with 6 – 20 computers / machines		20,000
Small Cyber cafes / bureau with 2 – 5 computers / machines		15,000
Other professional and technical services with 1 computer / 1 machine		10,000

1.5. PRIVATE EDUCATION, HEALTH AND ENTERTAINMENT

Private education institution including nursery / primary or secondary school / polytechnic / professional training centre / computer management / accountancy / secretarial / technical professions / universities / private health clinics / doctors surgeries / consulting offices of doctors / dentists / physiotherapists / physiologists & other health professionals / herbalists and traditional medicine practitioners / funeral homes / entertainment facilities including cinema / theatre / video shows / amusements arcade / juke box / arcade games / machines arcade / sports club / gym / massage parlours.

Small complementary education institutions 1-200 pupils	8,000
Medium complementary education institutions 201-350 pupils	10,000
Large complementary education institutions over 350 pupils	15,000
Mega private higher education institutions; any type of private university college or higher education institution with over 200 students	150,000
Private higher education institution; any type of private university college or higher education institution with 100 - 200 students	90,000
Large private education institution; nursery, primary & secondary schools with over 100 pupils or fees of KSh. 50,000 - 100,000 per year	50,000
Medium private education institution; with 31 - 100 pupils or fees of KSh. 30,000 - 50,000 per year	30,000
Small private education institution with 30 pupils or fees of up to KSh. 30,000 per year	20,000
Large private health facility hospitals, clinic, nursing home etc. providing over 30 beds overnight	150,000
Medium private health facility with 11 - 30 beds	70,000
Small private health facility with up to 10 beds	45,000
Health clinic / doctor's surgery/ doctor / dentistry / physiotherapist / psychologist or other health professional office with no overnight accommodation available	15,000
Traditional health services; herbalist traditional healer etc.	25,000
Large entertainment facility; cinema / theatre / video show / amusement arcade / games machines arcade / sports club / gym etc. over 100 seats / over 10 machines / over 50 members.	100,000



Medium entertainment facility with 50 - 100 seats / 4 - 10 machines / 16 - 50 members		50,000
Small entertainment facility with up to 50 seats / up to 3 machines / up to 15 members		35,000
Mobile cinema operator; 1 person acting individually		30,000
Other education, health and entertainment services		20,000

1.6. INDUSTRIAL PLANTS, FACTORIES, WORKSHOP, CONTRACTORS

Includes manufacture, process and assembly of products / vehicles / machinery / equipment and workshop servicing and repairing products / vehicles / machinery / equipment. Also including contractors of new buildings, construction and old buildings restoration, plumbing and other services / repair.

Large industrial plant with over 75 employees & or premises over 2500 sq.m		150,000
Medium industrial plant with 16 - 75 employees & or premises of 100 sq.m - 2500 sq.m		100,000
Small industrial plant with 6 - 15 employees & or premises of 51 sq.m - 100 sq.m		60,000
Other industrial plant / factory with 1 - 5 employees & or premises of 1 sq.m - 50 sq.m		25,000
Mega workshop with over 50 employees & or premises of over 1000sq.m		100,000
Large workshop / service / repair contractor with 21 - 50 employees & or premises of 501 sq.m - 1000 sq.m		70,000
Medium workshop / service / repair contractor with 6 - 20 employees & or premises of 25 sq.m - 500 sq.m		30,000
Small workshop / service / repair contractor with up to 5 employees & or premises of up to 25 sq.m		15,000
Other manufacturer / workshop / factory / contractor with one person acting individually		10,000
Application fee		200
WEIGHBRIDGE –NANYUKI ROAD DEPOT		
1 - 4,990	Per kg	100
5,000 - 6,990	Per kg	120
7,000 - 8,990	Per kg	160
9,000 - 14,990	Per kg	180
15,000 - 19,900	Per kg	200
20,000 - 29,990	Per kg	240

1.7. SMALL TRADES SERVICES

Item Description	Unit of Measure	Charges
Hire of Open Space at ward level	Per day	7,000
Hawkers (outside C.B.D.)	Per day	30
Hawkers	Per Month	500
Kiosks		
Small Size	Per week	250
Medium Size	Per week	350
Large Size	Per week	550
Firewood Traders	Per day	200
INFORMAL SECTOR		
Item Description	Unit of Measure	Charges
1 Hawker with motor vehicle on a designated area	Per annum	15,000
1 hawker without motor vehicle	Per annum	7,000
1 vendor at Uhuru Park	Per annum	5,000
Small informal sector trader/service provider e.g. shoe shiner shoe repair, street vendor (newspapers, soda, sweet, cigarette etc.)	Per annum	2,500
Semi-permanent informal sector trader;- up to 2 Persons In Verandah or temporary building	Per annum	3,500
Other informal sector	Per annum	2,000



