

ELGEYO MARAKWET COUNTY



OPEN GOVERNMENT PARTNERSHIP

LOCAL ACTION PLAN II (2018-2020)



SEPTEMBER 2018

Message from The County Governor

As the Governor for Elgeyo Marakwet County, I am pleased to present our county's Second Open Government Partnership Action Plan for the period 2018-2020. In this Action Plan, my government acknowledges our citizens' desire for more openness on how public funds are sourced, spent, disclosed and impacts on their livelihoods; how public services are delivered; the responsibilities and mandates of various levels and arms of government as well as the need for stronger government and citizens alliances.

My experience serving the people of Elgeyo Marakwet County since the county's inception in 2013 indicates that citizens still yearn for a more open government. I believe that a desirable government is one that is built on democratic principles where citizens have trust in their government and are able to meaningfully align and shape government decisions to meet their needs. By implementing this Action Plan, my government aims at further institutionalizing the Open Government principles and values in all its systems and processes towards creating open government practices and safeguards against regressive tendencies and political transitions. Tangible and lasting benefits of government spending and management of decision making instruments is largely dependent on the extent to which open government is pronounced, practiced and sustained through appropriate actions. In this regard therefore, this Action Plan seeks to enhance processes and practices which are expected to transform government actions into beneficial public goods and services.



This Plan was developed through a collaborative approach which involved Civil Society Organizations (CSOs), citizens, government officials and other non-state development actors. The approach has resulted in a more cohesive synergy whose importance will be crucial at the implementation stage of the Plan. I am aware that even as ambitious as our Action Plan is, there will be challenges of which my administration together with our partners will strive to proactively and innovatively address with synergy. On this, I believe we have started on the right footing given that our government received a high rating regarding our collaborative practices with all stakeholders in our various decision-making processes. This high rating on our collaborative approaches was cited in the assessment report by the Independent Reporting Mechanism (IRM) for our county government's LAP I Action Plan.

Finally, I take this opportunity to thank the Stakeholder Coordinating Mechanism (SCM), our county's multi-stakeholder Forum, for providing leadership and guidance throughout the co-creation process, the Center for Innovations in Open Governance (CIOG) for the unlimited enthusiasm displayed throughout the Action Plan co-creation, county government officials led by the Office of the OGP Point of Contact (PoC) and importantly the citizens and Civil Society members, all of whom contributed immensely towards the success of this LAP II Action Plan development. As the Governor and the political leader of our county, I offer my full support towards the implementation of the commitments contained in this Action Plan as we all strive to achieve the open government agenda both locally and at the global stage.

A handwritten signature in black ink, appearing to read 'Alex Tolgos', written in a cursive style.

H.E. Eng. Alex Tolgos
Governor, Elgeyo Marakwet County
September, 2018

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1 Introduction

Open government is now a household term in Elgeyo Marakwet County. The Open Government Partnership principles have formed values and beliefs within government and among the Elgeyo Marakwet citizens. Unlike before, it is not a surprise nowadays to encounter members of the public passionately and confidently advocating for more transparency, accountability, efficient service delivery practices and responsive government decision-making processes.

To this effect, the county government of Elgeyo Marakwet endeavors to continue embedding openness in its practices and decision-making processes by building on the successes made in the OGP Action Plan (I), which covered the period 2017. To leverage and build on the current administration's desire to open government, the Governor of Elgeyo Marakwet County, H.E Eng. Alex Tolgos early in his Administration led the County Government to join the Open Government Partnership (OGP) sub-national, now, OGP Local and launched the county's first OGP Action Plan which has catalyzed the desire for more government openness, make government more efficient and responsive, and to provide citizens with varied platforms to enable them hold government to account for its governance decisions.

As the first and the only local government in Kenya to participate in the OGP's Local Program, the County Government of Elgeyo Marakwet has worked with stakeholders both domestically and at the global level to promote transparency, empower citizens, fight corruption, and transform the manner in which the county government serves and engages with the citizens of Elgeyo Marakwet county. Elgeyo Marakwet County developed its first Open Government Local Action Plan (LAP) in 2017 containing four commitments. The first commitment targeted at enhancing the county government's public participation mechanisms of which the most significant success was the adoption of a delegate system of public participation, geared towards ensuring representation of segments of the society as well as regions of the county which had not been fully represented in the previous participation and decision-making processes.

The second commitment sought to institutionalize budget transparency by simplifying budget documents while the third commitment aimed at making the public procurement processes transparent. This would positively impact on the desired public projects management practices and accountability mechanisms. This was done by simplifying procurement documents and developing a web-based projects management system which, upon completion, will open projects implementation to public scrutiny as a basis for citizens and civil society to hold government officials accountable. The fourth commitment succeeded amongst others in enhancing feedback mechanism systems which included operationalization of the Complaints Management Committee and the creation of a telephone helpline +254704220220 as a channel for public complaints supporting calls, Short Message Services (SMS) and WhatsApp.

In furthering the strides made in the first OGP Action Plan, the county government hereby submits its second OGP Local Action Plan, which contains a wide range of actions that the government will undertake between 2018 and 2020 in a bid to strengthen, deepen, and expand the county government's past openness achievements. This second Action Plan is a product of a robust co-creation process which received financial support from the OGP Trust Fund managed by the World Bank through identified local Civil Society Organization(s). The participation approach for this Action Plan involved participatory and deliberative engagements involving citizens, county government officials as well members of CSOs, representatives of the development partners operating within the county and the private sector representatives.

The approach adopted involved undertaking community 'Listening Tours', participatory and deliberative workshops targeting members of the community and civil society organizations. It included small and large-scale meetings that discussed and refined the commitments contained in this Action Plan. The co-creation process also sought inputs from interest groups using the county government's official website and other government interactive online platforms. Civil society led the co-creation processes, informed by the experiences gained through their oversight role during the implementation of the first Action Plan.

2 Update from the Recent Open Government Initiatives (OGP Local Pilot Program)

In 2016, Elgeyo Marakwet County was enrolled to the Open Government Partnership Subnational Pilot Program, now OGP Local Program. It joined fourteen other local governments to pioneer the Program. As a result, Elgeyo Marakwet County begun a journey whose goal was to transform and open up its systems, processes and practices by committing on four thematic areas which were deemed 'closed' from the perspective of the county citizens and other interest groups.

The commitments, which were implemented from January 2017 to December 2017, made notable strides in striving to achieve goals and objectives set out in the Action Plan. In addition, there were achievements outside the four commitments. These included enhanced collaboration with civil society partners and broadened citizens' awareness on their oversight role regarding the operations, processes and practices of government.

Whereas the county takes pride in its successes from the first OGP Action Plan, it also encountered challenges both at the co-creation and implementation stages. The county learned from these challenges and consequently used the lessons to inform the co-creation process for this second OGP Action Plan. It is expected that the adequate safeguards put in place to achieve this Action Plan's objectives will ease the implementation of the contained commitments. One of the biggest challenges faced during the implementation of the first OGP Action Plan was the limited financial resources dedicated for OGP related work. In the OGP Action Plan (II) therefore, its implementation will be anchored on a strong resource mobilization strategy spearheaded by the Resource Mobilization sub-committee of the Stakeholder Coordinating Mechanism (SCM).

As a requirement, Elgeyo Marakwet County was assessed on how it developed and implemented its first OGP Action Plan. This assessment was done by the Independent Reporting Mechanism (IRM) which is an independent arm of OGP. IRM noted the need for the county to improve on several areas of governance, which were of interest to the citizens. Amongst the IRM's recommendations was the need to execute a robust, inclusive and participatory co-creation process to facilitate a citizen driven identification of issues, concerns and barriers impeding on government openness.

3 Elgeyo Marakwet County Local Action Plan II (2018-2020)

3.1 Action Plan Development Process

Elgeyo Marakwet County OGP Action Plan II is a product of community-led problem mapping and co-creation of solutions to address the identified issues, concerns and barriers. The county government, building from its success from 2016 co-creation process, worked closely with the Center for Innovations in Open Governance (CIOG) Kenya and Reboot as well as Civil Society Organizations to design and execute an elaborate community engagement strategy. Guided by CIOG Kenya, the county government convened 'Listening Tours' for communities and government officials to collect and synthesize open government ideas to obtain a widely shared understanding of government openness. The Listening Tours enabled communities and government officials to identify barriers impeding access to public services and, of factors that negatively influence public perception on government openness. The Listening Tours were complemented by consultative meetings which brought together representatives of communities and civil society members as well as government officials between 5th July and 2nd August, 2018. The output from these Listening Tours was a set of recommendations on areas from which the county government's commitments for the second OGP Action Plan would be derived from.

3.1.1 Community Listening Tours

Held between the months of June and July 2018, the community Listening Tours in all of the county's four sub-counties attracted one hundred and nineteen participants who comprised representations of various interest groups. The Tours were strategically designed to optimize participation by citizens, state and non-state development actors in an inclusive

approach. Special interest groups including youth, women, children, elders, business association members, persons with disability and the academia were encouraged to attend and meaningfully participate. The main objectives of the Listening Tours were to:

- Sensitize communities on the role of open government in enhancing service delivery standards, Open Government Partnership processes and the role of citizen participation in promoting transparent, accountable and responsive governments.
- Facilitate citizens to identify and map concerns, issues, and challenges/barriers impeding access to desired optimal service delivery and participation in their government’s decision-making processes.
- Guide citizens to use the identified concerns, issues, and challenges/barriers to propose possible solutions.

Citizen perspective question: What barriers do I know of, which the government is responsible for, and if addressed, then I will be able to access public services in an efficient, effective and satisfactory manner and take actions regarding my welfare and advocate for better governance by government?

3.1.2 Government Listening Tours

Following the successful community Listening Tours, the County Government, in collaboration with CIOG Kenya and its consultants, convened a second version of the Listening Tour targeting government Departments. These Tours were held between 31st July and 2nd August, 2018, the main aim being to obtain feedback and clarifications from government departments regarding the issues and barriers raised during the community Listening Tours. The government listening tours also provided an opportunity for collection of further inputs and ideas as a basis for designing transformative, impactful and ambitious commitments. By giving the government officials an opportunity to synthesize these barriers, a shared view of the potential commitments was established. This will pave the way for stakeholder ownership of commitments during their implementation.

Each government department was consulted separately and a specific time was allocated to allow for personalized deliberation and time with the government officials. The deliberation with government was guided by the question below:

“What barriers do I know as a government official which impedes citizens access to public services and negatively tilts citizen opinion and trust in government and if addressed, citizens will have better access to public services in an efficient, effective and satisfactory manner and whose consequence is a more acceptable governance practices that will achieve our development goals?”

The government officials provided responses to the barriers identified by the community and, suggested additional ones which the citizens may not have identified yet those barriers limit their access to better services. The government Listening Tour responses were categorized into three:

1. **Category one:** Government officials across departments confirmed existence of some of the barriers identified by the community.
2. **Category two:** Government officials clarified some of the barriers as having been addressed in other platforms or ongoing administrative processes. For example, communities raised issues relating to more representative participatory approaches to public participation, yet the public participation guidelines developed under the first OGP LAP Action Plan has addressed them in the meantime as the full implementation of the guidelines are being rolled out.
3. **Category three:** Government provided additional perspectives to the community identified barriers and identified additional limitations to service delivery not identified by citizens but if addressed the government

would be able to deliver public services in an efficient and effective manner while facilitating citizens to better access public services easily.

3.1.3 Thematic Groupings, Technical Reviews and Filtering

Findings from the community and government Listening Tours were grouped into three thematic areas; Transparency and Accountability (TA); Civic Engagement, Information and Feedback (CEIF) and; Public Service Delivery (PSD) for working purposes. Working-stream teams comprising of representatives from the relevant county government departments and, civil societies representatives with interest in the respective thematic area, were then formed to lead the deliberations for each thematic area. Each Work-stream was given the assignment of deliberating on barriers and ideas as informed by findings of the two sets of Listening Tours, together with other emerging ideas. Progress on the work of the work-streams were regularly reported to the multi-stakeholder Forum. The three thematic areas are as explained below;

- **Transparency and Accountability theme** held discussions related to the county government's disclosure practices on information requirements for enhanced accountability and openness in decision-making processes.
- **Citizen Engagement, Information and Feedback theme** involved discussions on public communications approaches, access to information for informed citizen participation and complaints and feedback handling mechanisms.
- **Public Service delivery theme** discussed issues on Healthcare delivery management, Environmental and natural resource management, county revenue enhancement, education bursary and scholarship services and, agricultural productivity practices.

Upon refining and framing of the barriers and ideas raised, some proposals were dropped from the list of potential areas of commitment. This was done using a set criterion informed by the OGP values. The category of issues which never made it into the list to be considered as commitments was not discarded. It was agreed that this category of issues will be pursued by the county's multi-stakeholder forum outside of the county's Action Plan by using alternative county government's administrative processes and strategic initiatives.

3.1.4 Action Plan Co-creation Process Quality Control

The county's multi-stakeholder Forum – the Stakeholder Coordinating Mechanism (SCM) - meetings were held regularly during the co-creation process for the purpose of reviewing progress and providing guidance to the co-creation teams as well as addressing emerging challenges. The Stakeholder Coordinating Mechanism (SCM), from the inception of the Action Plan development stage, reviewed and approved the co-creation approach, schedule and timelines, and regularly reviewed and validated work-stream progress reports.

3.2 Local Action Plan II Linkage to Sustainable Development Goals (SDGs)

Each of the five commitments contained in this Action Plan is aligned to one or more of the seventeen Sustainable Development Goals (SDGs). This ensures that the strides being made under our county government's OGP participation contributes to the attainment of the SDGs in a collective, inclusive and sustainable manner.

The Action Plan, through its initiatives such as disclosures and opening of spaces for children, youth, women and persons with disabilities seeks to; influence government priorities as an avenue to address their respective social and economic needs; pursue deliberate measures to economically empower youth, women and persons with disabilities; establish service data that provide accessible, accurate and verifiable basis for setting service delivery targets. It is designed to advance achievement of various targets of the Sustainable Development Goals (SDGs), county and national development plans and policies and, to strengthen county service delivery. Specifically;

- i. Commitment 1 focuses on transparency, equity, involvement and efficiency. The achievement of these values through the implementation of this OGP Action Plan will advance SDGs 5, 8 and 10 by providing equal access to government opportunities through appropriate policy formulations and adoption of appropriate technologies whose ultimate effects will be the promotion of equitable, transparent and accountable government procurement practices to facilitate access to all youth, women and persons with disabilities and other special interest groups.
- ii. Commitment 2 advances the achievement of SDGs 8 and 16 by creating facilitative and enabling environment for inclusivity of young women and men, persons with disability and children in decision-making processes. It also contributes to SDG 5 and 10 by enabling these target groups to influence government's budgetary and policy priorities to make them equitable and thus create income generating opportunities. The creation of an inclusive development multi-stakeholder forum under this commitment, which seeks to enhance sustainable and coordinated services delivery and development as well as the established county's Forum (SCM) advances partnerships for development and corresponds to the SDG 17.
- iii. Commitment 3 focuses on efficiency, disclosure and effective service delivery standards in healthcare management. The healthcare processes re-engineering under this commitment which seeks to automate, standardize and enhance community participation advances the achievement of the SDG 3 goal and its corresponding targets.
- iv. Commitment 4 is a cross cutting thus advances most of the SDG goals and the corresponding targets by establishing a data and, data management framework and disclosure mechanism which will provide bases for decisions to advance the achievement of all the other SDGs.
- v. Commitment 5 focuses on empowerment and thus aligned to SDGs 4, 5, 8 and 10. The commitment's goal is to advance knowledge and skills development whose impact would enhance access to job opportunities while also providing avenues for the youth to influence government decisions and in the process tackle unemployment, low incomes and gender inequalities.

3.3 Local Action Plan II Objectives

The full implementation of this Action Plan is anchored on the objectives of the five (5) commitments and forty-one (41) milestone activities contained in the Plan. This Action Plan's five broad objectives are:

- a. To institutionalize and standardize practices in public procurement that facilitate fair access to opportunities by all, including special interest groups, and acceptable sustainable projects management practices through transparent and accountable public procurement processes and public oversight.
- b. To ease the ability of youth, women, children and persons with disability in their strive to play a bigger role in governance including but not limited to shaping government budget and public policy priorities and to influence their implementation.
- c. To create and entrench transparency, accountability and quality service standards in public healthcare facilities by re-engineering processes, tools and systems.
- d. To enhance transparency and accountability in planning and budgeting by establishing a public reference mechanism through disclosure of reliable data on government budgets, financing sources and spending decisions including implementation of various local, national and global development plan targets and policies such as the County Integrated Development Plan (CIDP), Kenya Vision 2030, The Big Four Agenda and the global Sustainable Development Goals (SDGs)
- e. To enhance access to empowerment opportunities for youth, women and special interest groups by creating platforms which ease the access to information and opportunities for capacity development, employment creation and business opportunities.

3.4 Local Action Plan II Commitments

Commitment 1: Promote transparent and accountable public procurement processes and facilitate public oversight on projects management	
Commitment Start and End Date: 1st September, 2018 – 31st August, 2020	
Lead implementing agency/actor	Department of Finance and Economic Planning
Commitment description	
What is the public problem that the commitment will address?	Inadequate opportunities for public involvement and information on decisions and poor public understanding of the steps taken and procedures applied during tender advertisement, evaluation, awards and feedback has impeded the accountability and transparency in Kenya's procurement reform agenda. These impediments have led to suboptimal post-tender project implementation practices in Elgeyo Marakwet County including; delay in projects implementation, cases of projects not done to desired standards, unstructured institutional framework for projects management and limited procurement opportunities for special interest groups. Tenders are awarded to the same contractors regardless of the quality of their previous works which has led to poor quality of public projects. In addition, although there have been gains in form of net-saved funds from efficiencies in project management best practices, oversight by citizens on the prioritization and utilization of these saved funds have been minimal and thus the usage of these funds may be exposed to misuse.
What is the commitment?	In striving to ensure public involvement during procurement decision-making processes, which builds from its 2017 commitment three (3) that sought to improve access to procurement opportunities by special interest groups (youth, women, People with Disabilities) and promote greater public participation in projects implementation, the county government through this commitment seeks to; facilitate enhanced public oversight over government procurement operations by expanding spaces for citizens, CSOs and contractors to give feedback on all procurement decisions outcomes; simplify and publish tender documents including Bills of Quantities (BQs); promote equal access to government procurement opportunities by enhancing appropriate capacities of all listed procurement entities; strengthen involvement of citizens at project implementation to enable them hold poorly performing contractors accountable by providing feedback and; disclose projects implementation net savings so as to broaden the accountability on their usage.
How will the commitment contribute to solve the public problem?	This commitment will broaden decision-making process on procurement by creating a fourteen-day window for public commentary on tender evaluation results for all projects i.e. the list of successful and unsuccessful bidders, including reasons and justifications for the selection before contracts are awarded and, establishing public complaints and redress mechanisms to address emerging disputes. The commitment will also strengthen public knowledge by developing, publishing and carrying out civic education on procurement steps, procedures and practices that improve quality of public engagement in procurement processes and, further, develop a framework for constituting, operationalizing and sustaining roles of Project Management Committees (PMCs) - a community constituted and empowered body to represent the public to engage directly with contractors, and simplifying preparation and interpretation of Bills of Quantities (BQs).

Why is this commitment relevant to OGP values?	This commitment is relevant to access to information, civic participation, transparency and accountability because it will provide citizens, Civil Society Organizations (CSOs) and contractors with an opportunity to access and comment on procurement decisions online from the county website, an opportunity which was not previously open; and providing mechanisms for public accountability in public contracting through direct citizen online commentary and engagement by PMCs. Disclosure on projects implementation savings is relevant to the accountability value because it provides a platform for the citizens to participate in the re-allocation and re-prioritization of projects, based on their needs.		
Additional information	Since the start of devolution in Kenya in 2013 which created counties, the county government of Elgeyo Marakwet has had an average annual projects completion rate of 60% i.e. projects completed within the contract agreement timelines and several reported cases of poorly done projects even after completion of the said projects - a problem that is largely attributable to loopholes in procurement such as weak due diligence (verification of supporting documents to submitted bids) process at tender evaluation. In addition, whereas the provisions of the national government Access to Government Procurement Opportunities, AGPO policy that reserves 30% of all government procurement tenders for special interest groups is a laudable economic empowerment opportunity, the targeted members of the various special interest groups have been limited by barriers relating to financial, expertise and certification requirements in assessing these opportunities, leaving room for opportunistic contractors to exploit these capacity gaps through proxy entities to acquire reserved contract opportunities.		
Milestone Activity with a verifiable deliverable	Resources requirements	Start Date:	End Date:
1. Develop and disseminate a simplified procurement manual showing steps, procedures, timelines, tasks and responsibilities for public procurement and, public complaints and redress mechanisms resulting from the 14-day window for public commentary provided under milestone activity 3 below.	Staff time, conference costs, stationery and display boards and ICT platforms	Sep 2018	Mar 2019
2. Revise and disseminate the existing standard tender evaluation criteria requirements to provide for more criteria geared towards strengthening due diligence by providing basis for the assessment and, guarantee the usage and admission of only genuine relevant certificates by the bidding companies especially for the 30% reserved procurement opportunities for the special interest groups whenever there are procurement opportunities.	Staff time, conference costs, stationery, display boards and ICT platforms	Sep 2018	Jan 2019
3. Publish tender outcomes and display to the public for 14 days, giving adequate reasons and justifications for choices made, including tender evaluation results with focus on disclosure on the details of both the successful and unsuccessful bidders, the contract sum, the entire unfilled BQ for access by PMCs and public and further implement President's executive order on beneficial ownership, with particular interest in specifying ownership in terms of demographics.	Stationery and display boards and ICT platforms	Nov 2018	Continuous
4. Develop a Procurement Opportunities Policy which will provide guidelines on access to and utilization of the Access to Government Procurement Opportunities (AGPO) opportunities provided for special interest groups (30%) and local entrepreneurs' opportunities (20%). The policy will also provide a basis for	Staff time, consultancy, conference costs, stationery and ICT platforms	Sep 2018	Apr 2019

publishing check-list for tender bid submission requirements which will assist in curbing misuse of the terms youth, women and PWDs in determining contract decisions in a bid to reduce exploitation of youth, women and PWDs demographics by unscrupulous contractors. Wide and participatory consultations will be adopted in developing the policy to capture the aspirations and desires of the target groups.			
5. Simplify and disseminate technical documents including Bills of Quantities (BQs) and Assessment and reporting templates for Projects Management Committees (PMCs), government projects managers, contractors and members of the public	Staff time, consultancy, conference costs, stationery and display boards and ICT platforms	Ongoing	Sept 2019
6. Develop a Projects Management Policy to create mechanisms for institutionalizing Projects Management Committees (PMCs). The mechanism will also provide for the capacity building guidelines for the PMCs, establish safeguards for adherence to project implementation timelines, standards and quality, sustainability measures and, to facilitate establishment of a projects management fund to support projects assessments, monitoring and evaluation activities.	Staff time, consultancy, conference costs, stationery and display boards and ICT platforms	Oct 2018	Mar 2019
7. Develop a standard operating procedure manual which provides for responsibilities of each docket in the procurement and projects management chain to fast-track projects implementation assessments, certification and payment processes. These dockets include; procurement, projects management, Finance and other Departments that the respective projects fall under.	Staff time, conference costs, stationery and display boards and ICT platforms	Oct 2018	Jan 2019
8. Mainstream standard operating procedure manual, timelines and indicators into the respective county staff performance measurement and appraisal targets.	Staff time, performance appraisal forms	Sept 2018	July 2019
9. Complete the county project implementation monitoring and evaluation system, www.EMCmiradiyetu.com , which is a web-based projects implementation system designed from the county government's Action Plan I, to facilitate the escalation of public comments on project implementation progress. In addition, develop a projects' mapping mobile application which draws data and information from the system. The system is at the final stage of completion as of the time of the co-creation process for Action Plan II.	Consulting and conference costs	Ongoing	Jan 2019
10. Regularly publish projects implementation and project assessment reports using the county website, projects management system and public notice board at Government offices and public places.	Staff time	Nov 2018	Continuous
11. Incorporate guidelines on Net-savings management into the Project Management Policy to be developed under Milestone Activity 6 of this OGP LAP II	Staff time	Sep 2018	Mar 2019

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Other Actors Involved (state actors)	Department of Economic Planning and Budgeting, Director of Public Works, Directorate of Communication, Directorate of ICT and Directorate of County Administration
CSOs, private sector, multilaterals, working groups	Elgeyo Marakwet County Civil Society (EMC CSO) Network, Iten Business Community, Chambers of Commerce and CIOG Kenya.

Commitment 2: Widen civic engagement space by expanding opportunities for participation and, enhance access to information, feedback mechanisms and complaints management for special interest groups.

Commitment Start and End Date: 1st September, 2018 – 31st August, 2020

Lead implementing agency/actor

Department of Public Service Management and County Administration

Commitment description

What is the public problem that the commitment will address?

Inaccessibility to secure spaces for Children, Youth, Women, persons with disabilities (PWDs) among other special interest groups to freely express their voices and to authoritatively shape the county government’s budget and policy priorities, has caused unintended marginalization because the needs of these groups are not fully catered for in public budgets and policies. The current county budget 2018/19 under Social Protection and Empowerment Sector has about KES 88 million (USD 880,000) earmarked for budgetary programs targeting this segment. This funding is spread across the programs of Youth and Vocational Training Centers and, Social Empowerment programs respectively and comprise of a grant from the World Bank of USD 41,000 targeting to develop Youth Polytechnics. In particular to children, the county budget has a provision of KES 13.5 million which is intended to cater for the Vulnerable and the Elderly in addition to Children under Social Protection program. Both of these budgetary provisions are comparatively limited, too general and emerge from limited participatory opportunities. Whereas the ‘delegates system’ of public participation which was recently adopted by the county government following the implementation of commitment one in its Action Plan 2017 is a desirable remedy to poor representation of special interest groups, the existing spaces are still not facilitative and enabling for these target groups to meaningfully participate and influence the budget as reflected by limited budgetary provisions in the county budget.

What is the commitment?

The County Government of Elgeyo Marakwet undertakes to create secure and dedicated spaces and mechanisms to facilitate Children, Youth, Women, People with Disabilities (PWDs) and other special interest groups to shape and influence planning, budgeting and policy priorities to align to their needs and preferences. In addition, the county government commits to achieve collaboration level of International Association of Public Participation (IAP2) spectrum by; considering and incorporating inputs collected from these engagements in budgets and policies while providing justified feedback where such input is not used, and to collaborate with the county assembly to advance components of the county’s first OGP Action Plan relating to strengthening of participation. To improve integration and institutionalization of open government practices into the county’s operations, the commitment will re-structure the performance measurement process of the county government staff so as to include specific deliverables for public communication and feedback handling mechanisms, and adherence to public participation frameworks.

How will the commitment contribute to solve the public problem?

The commitment will establish forums for special interest groups of Children, Women, Youth and PWDs to channel their views and inputs to the county budgets and policies. It will also strengthen public feedback, complaints and compliments mechanisms by grounding these and other deliverables to relevant government staff performance contracts as a measure. Specifically, the performance measurement aims at streamlining public flow of information and, increasing citizen knowledge on government operations and functions of national government and county government to facilitate meaningful and informed public engagements, including securing spaces for special interest groups of children, youth and women and, enhancing collaboration of government and other stakeholders

Why is this commitment relevant to OGP values?	This commitment is relevant to civic participation and access to information by facilitating special interest groups to meaningfully engage in the government decision making processes		
Additional information	Children, Youth, Women and PWDs needs are unique and whose effects are only understood and experienced by these particular segments of the population. However, the ability of the members of these groups to voice their concerns is usually curtailed by limitations inadvertently created by the nature, structure and design of the participatory process adopted which do not facilitate these groups to freely express their issues. Consequently, they become marginalized from the decision-making ecosystem. For example, the general assumption that the society represents the interest of children in public fora where budgetary and policy decisions are being made is disproved by poor reflection of the needs of special interest groups in the outputs of the decision-making processes. This therefore calls for the need to establish facilitative participatory avenues for direct participation by these groups.		
Milestone Activity with a verifiable deliverable	Resources requirements	Start Date:	End Date:
12. Department of Finance and Economic Planning in collaboration with Civil Society Organizations (CSOs) partners will objectively and exhaustively assess the current state of county's budget responsiveness to Children, Youth, Women and PWDs to establish a baseline and provide relevant recommendations to facilitate greater participation of Children, Youth, Women, PWDs and other special interest groups and devise means in which the main budget can be more inclusive and responsive to their needs.	Staff time, consultancy, conference costs, and stationery	Sep 2018	Nov 2018
13. Department of Public Service Management and County Administration in collaboration with other relevant government departments, World Vision Kenya, CIOG Kenya among other CSO partners who are currently advocating for participation of Children, Youth, Women and people with disability (PWDs) will assess and expand existing frameworks (establish new spaces) for the target groups to engage in planning, budgeting, policy making and all legislative processes. The framework will also provide for annual forums with the governor and other political leaders to support outreach initiatives for actors promoting inclusion of special interests of children, youth, women and PWDs.	Staff time, consultancy, conference costs and ICT platforms	Sep 2018	Apr 2019
14. Department of Public Service Management and County Administration will develop a policy to establish and operationalize a County Multi-stakeholder Development Forum, Sector Working Groups (SWGs) and Thematic Development Committees all of which will consider inclusivity for memberships of the various special interest groups	Staff time, conference costs, stationery, inventory of all development actors and ICT platforms	Sep 2018	May 2019
15. Department of Public Service Management and County Administration in collaboration with other relevant government departments and CSO partners will develop civic education	Staff time, consultancy, conference costs,	Sep 2018	July 2019

<p>manuals, tools and relevant guidelines and, collectively forge synergy to conduct civic education to avoid duplication and mainstream deliverables to civic education and participation to staff performance contracts and partners program targets. The focus will be on thematic areas and target community groups such as Projects Management Committees (PMCs), Community Delegates, thematic and Sector Working Groups as identified during the co-creation of the Action Plan 2018-2020. Special consideration will be given to special interest groups' capacity needs in a way of customization of the content.</p>	<p>stationery and display boards and ICT platforms</p>		
<p>16. The Office of the County Secretary will diversify channels of communication by operationalizing Elgeyo Marakwet County Radio Station to facilitate dissemination of information, provide a platform for public engagement with service delivery officials and to carry out continuous civic education on targeted thematic areas with special emphasis on special interest groups' capacity and information needs.</p>	<p>Staff time, consultancy and content</p>	<p>Ongoing</p>	<p>July 2019</p>
<p>17. Department of Public Service Management and County Administration in collaboration with relevant CSO partners will institutionalize "Ward Open Days forums" to provide physical gathering of all key stakeholders at the ward level. The Open Forums are aimed at bringing together: County Executive led by Ward Administrator, Area Members of County Assembly (MCAs), CSOs, Women, Youth, PWDs Ward Development Committees, PMCs, Chiefs, Assistant Chiefs and Village Elders to; discuss quarterly implementation reports, evaluate ward priorities and their impact on development process and to facilitate an outreach platform for inclusivity of all special interest groups members</p>	<p>Staff time, consultancy, refreshment costs, advertisements, stationery, updated progress reports, display boards and ICT platforms</p>	<p>Sep 2018</p>	<p>July 2019</p>
<p>18. Department of Public Service Management and County Administration, working together with County Assembly and CSO partners will amend the Elgeyo Marakwet County Public Participation Act, 2014 to institutionalize the delegates system approach to public participation by providing guidelines on criteria, scope and mode of delegates selection to ensure diversity and balanced representation.</p>	<p>Staff time, consultancy, conference costs, stationery and display boards and ICT platforms</p>	<p>Sep 2018</p>	<p>June 2019</p>
<p>19. The Office of the County Secretary will finalize the preparation and implementation of the county information, communication and feedback policy whose preparation commenced during the implementation of the county government's Local Action Plan I</p>	<p>Staff time, consultancy, conference costs, stationery and ICT platforms</p>	<p>Sep 2018</p>	<p>Nov 2018</p>
<p>20. The County Department of Public Service and County Administration will mainstream complaints reporting mechanism into county staff performance contracting framework.</p>	<p>Staff time</p>	<p>Sep 2018</p>	<p>Nov 2018</p>

21. The County Assembly will broadcast live County Assembly proceedings through radio and other mediums of communication so as to broaden the current reach	Staff time, ICT equipment and relevant software tools.	Oct 2018	Continuous
Contact information			
Name of responsible person from implementing agency	Mr. Samuel Kipchumba		
Title, Department	Director County Administration, Department of Public Service Management and County Administration		
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Other Actors Involved (state actors)	Directorate of Communications, Committee on Complaints and Compliments Management, Office of the Clerk County Assembly, Directorate of ICT, Department of Economic Planning and Budgeting and Director Gender and Social Services		
CSOs, private sector, multilaterals, working groups	World Vision Kenya, Center for Innovation in Open Governance (CIOG Kenya), Elgeyo Marakwet County Civil Society (EMC CSO) Network.		

Commitment 3: Re-engineer public healthcare service delivery processes and, disclose medical drugs supply chain management decisions and updates.	
Commitment Start and End Date: 1st September, 2018 – 31st August, 2020	
Lead implementing agency/actor	Department of Health and Sanitation
Commitment description	
What is the public problem that the commitment will address?	Public perception regarding waiting time by patients at health facilities and, referrals for common medical conditions and medical drugs indicate inadequacies in the operations and management of public health facilities hence creating barriers of access to timely and quality services. This is further compounded by the current application of input-based facility planning and budgeting which has proven to have a disconnect to health outcomes because the allocations of resources (e.g. drug quantities) is not commensurate to needs of respective facilities to meet the demands of the target beneficiaries. For example, the input-based approach applies a formula that equally treats needs of all health facilities of similar level and capacity rather than considering service delivery workload, which is determined by different regions' patient demands/ ailments, as basis for allocating medical drugs quantity to health facilities. For instance, one region frequently suffers from tropical diseases such as malaria compared to other regions. Such diseases are more common in lowlands compared to highlands within the county yet equal allocations of drugs to treat this type of disease are provided to health facilities of similar level across these different regions regardless of disease prevalence.
What is the commitment?	The county department in charge of Health and Sanitation will optimize the county's patient experience by reengineering public healthcare management practices through creation of a standard and consistent patient experience across all healthcare facilities. Currently, health facilities, even those at the same level in the healthcare hierarchy, have different features including facility color, navigation features across various services sections and patient flow which impedes comparability of the efficiency of service delivery and, citizen feedback on satisfaction and recommendations for improvements. In addition, the county will adopt program-based facility planning and budgeting to strengthen access to accountable, timely and quality healthcare.
How will the commitment contribute to solve the public problem?	By automating and standardizing key service delivery operations and management features (systems and processes), the commitment will provide data for evidence-based decision making as well as mechanisms for predictable, transparent and accountable delivery of healthcare by facilitating citizens and stakeholders to assess and provide feedback on efficiency, access to, and quality of public health services with particular focus on medical drugs and waiting time.
Why is this commitment relevant to OGP values?	This commitment is relevant to access to information, civic participation, transparency and accountability because it will provide citizens, CSOs and county officials with access to accurate facility data, involve citizens in drug quantification exercise, promote transparency in service delivery and provide mechanisms for holding service delivery officials accountable.
Additional information	Citizens identified inaccessibility to medical drugs as a major community issue, where those accessing healthcare are given prescriptions to purchase drugs from private chemists to offset the county government health facilities' drugs shortfalls. This is an issue despite the annual allocation in the county budget for drugs. For the fiscal year 2017-2018, the health sector was allocated Ksh 100 million for medical drugs. This allocation reflected a deficit of Ksh 40 million (estimate of value of drugs purchased by patients from private chemists from government

	<p>facilities' prescriptions). For the fiscal year 2018-2019, Ksh 75 million was allocated to drugs which as a consequence of the previous year's deficit, means that patients have to allocate more of their incomes into drugs purchase every year. In addition, in 2013 the county government had 89 health facilities but by the end of 2018 this number is expected to have grown to 150 given the cumulative investments in health infrastructure which the county government sees as an avenue to enhance healthcare access. However, given the already limited resources in the health sector, particularly in area the of drugs management, citizens believe the challenge of accessing drugs across the county will be exacerbated and stock-outs will become rampant. Inevitably therefore, citizens expect the county government through its health facilities to address drug stock-outs and a long-term plan to manage it. Although the county government has been trying to address the challenge using budgetary measures, citizens believe the issue requires creativity and innovation in utilizing available human, technology and budget resources to address it.</p>		
Milestone Activity with a verifiable deliverable	Resources requirements	Start Date:	End Date:
<p>22. Department of Health and Sanitation will automate the County and Sub-county Hospitals operations and management to capture and provide for:</p> <ul style="list-style-type: none"> • Outpatient Information (OPD) and including waiting times for various services sought/offered • Modules which include: Drugs supply chain management and real-time display of pharmacy records; patient information management; facility accounts and applications of fund; inpatient management and; patient care 	<p>Staff time, consultancy, conference costs, stationery and ICT equipment</p>	<p>Sep 2018</p>	<p>Jan 2020</p>
<p>23. Department of Health and Sanitation will collaborate with health facility user communities to design and adopt standardized health facility brand design, which includes operational features such as the same 'look and feel', streamlined patient flow and navigation through service delivery sections and cascade county health services standard service charters to smallest units of health delivery system (including generation of digital versions) showing the services offered at different sections (laboratory, OPD, Maternity and specialized clinics) of the facility to create a reference point for service delivery expectations by patients visiting the facilities.</p>	<p>Staff time, consultancy and ICT equipment</p>	<p>Sep 2018</p>	<p>Nov 2019</p>
<p>24. Department of Health and Sanitation will publicly declare, on public notice boards, available medical drugs in health facilities on daily basis and, provide quarterly summaries that state the dates that drugs were received and the quantities in stock.</p>	<p>Staff time, stationery, display boards and ICT platforms</p>	<p>Sep 2018</p>	<p>Continuous</p>
<p>25. Department of Health and Sanitation will disclose morbidity information to citizens and CSOs by publishing the information on notice boards for Dispensaries and health centers, and publish the same information on the county website on monthly basis.</p>	<p>Staff time, display boards, ICT equipment and ICT platforms</p>	<p>Sep 2018</p>	<p>Continuous</p>
<p>26. Department of Health and Sanitation will expand the 'patient experience initiative' to change the patients' perception on the waiting time by improving the infrastructure at the facilities, which include benches and Television Screens (TVs) to provide patients with</p>	<p>Consultancy, staff time and ICT software and</p>	<p>Sep 2018</p>	<p>Jan 2020</p>

entertainment content and serve as a medium of communication for the county government to deliver informative content relating to services being offered at health facilities and notices such as information on help-lines and other complaints and compliments channels.	equipment		
27. Department of Health and Sanitation and partner CSOs will carry out a regular client satisfaction survey to determine the level of satisfaction and use the findings as a basis for initiating strategies for continuous improvements of the patient experience of various segments such women, youth, PWDs etc.	Staff time, consultancy and staff training	Sep 2018	Continuous
28. Department of Health and Sanitation in collaboration with the respective facility-user communities and CSO partners will conduct participatory quantification of medical drugs for all facilities using facility consumption (and workload) data to facilitate informed program-based facility planning and budgeting to promote service-output sensitive approach.	Staff time and meeting costs	Sep 2018	Mar 2019
Contact information			
Name of responsible person from implementing agency	Dr. Gideon Kiprop		
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Other Actors Involved (state actors)	Directorate of Health Planning and Administration, Directorate of Medical Services, Directorate of ICT Directorate of Gender and Social Services and Directorate of County Administration		
CSOs, private sector, multilaterals, working groups	World Vision Kenya, Center for Innovation in Open Governance (CIOG Kenya), Academic Model Providing Access to Healthcare (AMPATH), Health Rights, Transparency International Kenya.		

Commitment 4: Establish, maintain and disclose accurate and updatable county development, service and budget data to inform decision-making processes and citizen oversight			
Commitment Start and End Date 1st September, 2018 – 31st August, 2020			
Lead implementing agency/actor	Department of Finance and Economic Planning		
Commitment description			
What is the public problem that the commitment will address?	Inadequacy of verifiable, accurate and updatable service and statistical data for planning and budgeting has impeded (limited) government ability to plan well and deliver the most needed and preferred public services using the scarce public resources in its possession. This has also limited citizens, CSOs and other stakeholders in the oversight ecosystem to assess and hold the government accountable on the decisions it takes including the impact of its spending on the livelihoods of its people. This has been compounded by failure of government to fully disclose and publish impact data from programs funded from conditional grants from the National Government and development partners as well as decisions regarding recurrent expenditure thus making it difficult for citizens to assess and oversight this component of the whole budget.		
What is the commitment?	The department in charge of Economic Planning will delve to establish, maintain, disclose and disseminate accurate and updatable data and indicators on development and service delivery. It will also disclose budget financing, including conditional grants and accompanying conditions from national government and development partners as well as development partners' inputs in advancing development and services delivery. The services data will be used to inform planning and budgetary decisions while creating public knowledge on the recurrent expenditure and National government and donor supported development initiatives and, to provide an avenue for citizens to hold the county government accountable on its governance decisions, including government efforts towards achievement of Sustainable Development Goals (SDGs).		
How will the commitment contribute to solve the public problem?	The commitment seeks to analyze, regularly update and disclose data on development and service delivery to enhance accountability, transparency and facilitate informed decision making. This will provide development stakeholders and government departments with open data segregated into relevant thematic areas and groupings to inform planning, budgeting and impact assessment. This will be achieved by creating an open data framework which will facilitate the collection, analysis, interpretation, updating and disclosure of necessary government data for multiple-usage by stakeholders.		
Why is this commitment relevant to OGP values?	This commitment is relevant to access of information, civic participation and accountability because it will provide data and information which will facilitate citizens to participate from information point of view and to hold government to account on its spending.		
Additional information	Kenya National Bureau of Statistics (KNBS) is mandated through the Statistics Act to generate, undertake surveys, regulate, analyze and disseminate national data for decision making purposes. However, since the operationalization of devolution in 2013, counties have realized inadequacies in the data for own use, in particular planning and budgeting. Thus, the need for county specific and relevant data which may not necessarily be part of the data being generated and analyzed by KNBS yet the demand for county specific indicators continue to grow.		
Milestone Activity with a verifiable deliverable	Resources requirements	Start	End Date:

		Date:	
29. Department of Finance and Economic Planning in collaboration with CSO partners will conduct a baseline assessment on availability, use and need for data across sectors to establish existence, accuracy, storage and format that facilitate regular updates	Staff time, consultancy, conference costs, stationery, ICT equipment and research tools	Sep 2018	July 2019
30. Department of Finance and Economic Planning will develop a policy to facilitate a structured generation, usage in planning and budgeting and, updating of county data and to facilitate unrestricted public access. Such data will be designed to show how service access and development affect demographics by gender and age, consistent with Sustainable Development Goals (SDGS). The policy will also provide for the methodology for collection, analysis and digitized storage of both historical and current data	Staff time, consultancy, conference costs, stationery and ICT equipment	Nov 2018	Apr 2019
31. Department of Finance and Economic Planning will create a repository (open data platform) to enhance unrestricted public accessibility to open, accurate, up-to-date and relevant data.	Staff time, consultancy, conference costs, stationery, ICT equipment and research tools	Jan 2019	Dec 2019
32. Finance and Economic Planning in collaboration with Civil Society Organization (CSOs) partners will segregate and disseminate simplified budget information of summary annual budget and their funding sources.	Staff time, stationery and display boards and ICT platforms	Sep 2018	July 2019
33. Department of Finance and Economic Planning in collaboration with CSO partners will develop a donor support policy to provide framework for partnership, grants management and public disclosure.	Staff time, consultancy, conference costs, stationery	Sep 2018	Dec 2019
34. Department of Finance and Economic Planning in collaboration with relevant CSOs and development partners will develop and publish work plans for all conditional grants-supported -projects and programs. It will also summarize and publish via the county website and project implementation system and, disseminate through public participation at County Fiscal Strategy Paper (CFSP) stage, the full records of Appropriations-in-Aid (A-in-A), donor supported initiatives, loans and conditional grants-supported-development initiatives with focus on project, program and program objectives, funding amount and expected results.	Staff time, stationery and display boards and ICT platforms	Sep 2018	July 2019
Contact information			
Name of responsible person from implementing agency	Mr. John Maritim		
Title, Department	Director Economic Planning and Budgeting, Finance and Economic Planning Department		

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Other Actors Involved (state actors)	Directorate of Communications, Directorate of ICT and Directorate of County Administration, Department of Agriculture (currently piloting data generation)
CSOs, private sector, multilaterals, working groups	Center for Innovation in Open Governance (CIOG Kenya), Kenya National Bureau of Statistics (KNBS), Rongo University, University of Eldoret, Development Initiatives (DI), World Vision Kenya, International Crops Research Institute for the Semi-Arid Tropics (ICRISAT), Kenya Plant Health Inspectorate Service (KEPHIS)

Commitment 5: Strengthen linkages for youth and other special interest groups to broaden capacity development opportunities to catalyze their empowerment.			
Commitment Start and End Date: 1st September, 2018 – 31st August, 2020			
Lead implementing agency/actor	Department of Sports, Youth Affairs, ICT and Social Services		
Commitment description			
What is the public problem that the commitment will address?	Government reforms geared towards enhancing opportunities for job creation, are yet to fully eliminate barriers which have plagued youth and other special interest groups for decades from securing meaningful employment. The barriers include poor access to information on available and relevant opportunities, inadequate relevant skills to secure meaningful employments and/or business ventures, limited access to available financial facilities and lack of technical capacity mentorship to harness existing skills and transform them into fruitful investments. Whereas government programs such as Access to Government Procurement Opportunities (AGPO) and internship programs have created new opportunities for these groups, access has been hampered by lack of formal linkages to the relevant institutions offering the complementary resources such as capacity development, training, credit and mentorship. This is compounded by absence of segregated and updatable databases of opportunities such as business opportunities, mentorship and training as well as information on scholarship programmes for ease and timely access by this segment, despite there being government offices deliberately created to address such gaps and deficiencies.		
What is the commitment?	To enhance currently existing opportunities and increase accessibility by young women and men and other special interest groups to empowerment opportunities, the county government will leverage on Information Communication Technology (ICT) platforms to develop a database containing job openings, technical trainings, scholarships and internship opportunities, mentorship programmes and strengthen access to financial opportunities for business ventures and start-ups. The database will be updated regularly by collating, documenting and providing real-time transmission of these opportunities via relevant ICT platforms and complementary offline channels for access by technology-disadvantaged segments.		
How will the commitment contribute to solve the public problem?	This commitment seeks to utilize ICT platforms and facilitate institutional linkages to open up access to tools, finances, skills and expertise, scholarships and mentorship programs for young women and men and other special interest groups to leverage on existing and emerging business, employment and skills development opportunities locally, nationally and at the global level.		
Why is this commitment relevant to OGP values?	This commitment is relevant to access to information and Technology and Innovation for openness because it aims at using technology to open and disseminate desired information to young women and men and other interest groups which was not easily accessed previously.		
Additional information	Currently, there exist several government empowerment programmes in form of credit facilities targeting youth (young women and men), women and People with Disabilities, being provided for by the National Government. However, these programmes notwithstanding their initial success of facilitating access to 'soft' credit have had little impact and have been unsustainable due to lack of necessary accompanying mentorships and linkages with experts in the business areas of interest.		
Milestone Activity with a verifiable deliverable	Resources requirements	Start Date:	End Date:
35. The County department responsible for Sports, Youth Affairs, ICT and Social Services in collaboration with the relevant Civil Society	Staff time, consultancy,	Sep 2018	July 2019

Organizations (CSOs), youth organizations and the private sector partners will develop an integrated digital database to maintain a profile of the young women and men in the county, specifying their unique challenges, capacities and potentials and, provide real-time customized updates on access to empowerment opportunities.	conference costs, stationery, ICT equipment and research tools		
36. The County department responsible for Sports, Youth Affairs, ICT and Social Services in collaboration with CSOs and private sector partners will install and frequently update electronic public display billboards, TV Screens in Health Facilities and county website to enhance access to empowerment information and opportunities including but not limited to; job openings, scholarships, mentorship programmes, business start-up opportunities and credit facilities access.	Staff time, consultancy, conference costs, stationery, ICT equipment and relevant software tools	Jul 2019	Mar 2020
37. The County department of Sports, Youth Affairs, ICT and Social Services in collaboration with CSO and private sector partners will equip, integrate and make ICT centers more youth-friendly and, serve as offline access to business incubation and innovation centers to enhance creativity, innovation, creation of ideas for economic empowerment of the youth and, strengthen the online platforms.	Staff time, consultancy, conference costs, stationery, ICT equipment and research tools	June 2019	June 2020
38. The County department of Sports, Youth Affairs, ICT and Social Affairs in collaboration with CSO and private sector partners will develop a framework to tap on youth technical skills (job and business-related skills), provide for business ideation and incubation facilities and, to provide guidance for engagement with private sector through apprenticeship and internship programs	Staff time, consultancy, conference costs, stationery and ICT support	Sep 2018	May 2019
39. The County department responsible for Sports, Youth Affairs, ICT and Social Services in collaboration with CSO and private sector partners will enhance capacity of young women and men and other special interest groups by creating linkages to financial institutions, technical expertise, mentorship and enhancing markets access for their products, skills and expertise.	Staff time, consultancy, conference costs, stationery, ICT equipment and relevant software tools	Nov 2018	Apr 20
40. The County will establish a County digital jobs committee to scout, categorize and inventorize potential opportunities such as those related to mentorship (including peer-to-peer coaching), internships, apprenticeship, loans and grants for enhancing young women and men abilities and, capacity to venture into income generating ventures and beneficial jobs. The team will also work in collaboration with CSOs, public and private sector partners to create linkages and share information on opportunities for youth empowerment by facilitating regular updates of the database under milestone 35 above.	Staff time, consultancy, conference costs, stationery, ICT equipment and relevant software tools	Sep 2018	Feb 2019
41. The County will establish a Youth Empowerment service desk to customize and facilitate tailored and offline access to opportunities and facilitate replication and localization of best business practices.	Staff time consulting and subcontracting meetings and	Oct 2018	May 2019

	conferences		
Contact information			
Name of responsible person from implementing agency	Mr. Mike Mosi		
Title, Department	Director Sports and Youth Affairs		
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Other Actors Involved (state actors)	Directorate of ICT, Directorate of Trade and Industry, Director Gender and Social Services, Directorate of County Administration, Directorate of Accounting Services and Directorate of Education and Technical Services, Youth Enterprises Fund, Women Enterprise Fund, National Government Affirmative Action Fund		
CSOs, private sector, multilaterals, working groups	Youth Bunge, Youth Council, Iten Business Community, Chamber of Commerce, Kenya Association of Manufacturers, Safaricom Foundation, M-pesa Foundation, Kenya Commercial Bank Foundation, Center for Innovation in Open Governance (CIOG Kenya), World Vision Kenya.		